

4-K

MOTION:

January 21, 2014
Regular Meeting
Res. No. 14-

SECOND:

RE: TRANSFER, BUDGET AND APPROPRIATE \$1,176,000 FROM THE ADULT DETENTION CENTER FUND BALANCE TO THE FISCAL YEAR 2014 OPERATING EXPENDITURE BUDGET FOR THE PURCHASE AND OPERATION OF MOTOR VEHICLES AND TEMPORARY INMATE RELOCATION

ACTION:

WHEREAS, the Adult Detention Center has determined that insufficient funding remains in the FY 2014 budget allocation to allow for:

- Continued maintenance of the facilities and equipment
- Purchase, replacement, and operation of motor vehicles
- Temporary Inmate Relocation (farm-outs); and

WHEREAS, the Adult Detention Center has determined that the amount needed to complete the Fiscal Year is \$1,176,000; and

WHEREAS, sufficient funds are available to be transferred from the Adult Detention Center Fund Balance;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors does hereby transfer, budget and appropriate \$1,176,000 from the Adult Detention Center Fund Balance to the Fiscal Year 2014 Operating Expenditure Budget for the purchase and operation of motor vehicles and temporary inmate relocation as follows:

From:

<u>OCA</u>	<u>Object Level 3</u>	<u>Amount</u>
Fund Code	280/001 – Fund Balance	\$1,176,000

To:

<u>OCA</u>	<u>Object Level 3</u>	<u>Amount</u>
750076	7410 – Motor Vehicles-Replacement	\$261,000
750117	3810 – Prisoner Housing	\$710,000
750141	3810 – Prisoner Housing	\$55,000
750092	3410 – Repairs & Maint Building	\$25,000
750092	3420 – Repairs & Maint Equipment	\$125,000
	Total	\$1,176,000

**January 21, 2014
Regular Meeting
Res. No. 14-
Page Two**

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:

For Information:

Finance Director

Adult Detention Center Superintendent

ATTEST: _____

Clerk to the Board




Melissa S. Peacor
County Executive

COUNTY OF PRINCE WILLIAM
OFFICE OF EXECUTIVE MANAGEMENT
1 County Complex Court, Prince William, Virginia 22192-9201
(703) 792-6600 Metro 631-1703 FAX: (703) 792-7484

BOARD OF COUNTY SUPERVISORS
Corey A. Stewart, Chairman
Michael C. May, Vice Chairman
Maureen S. Caddigan
Pete Candland
W. S. Wally Covington, III
John D. Jenkins
Martin E. Nohe
Frank J. Principi

January 6, 2014

TO: Board of County Supervisors

FROM: *FOR* Colonel Peter A. Meletis 
Superintendent, Adult Detention Center

THRU: Melissa S. Peacor
County Executive

RE: Transfer, Budget and Appropriate \$1,176,000 from the Adult Detention Center Fund Balance to the Fiscal Year 2014 Operating Expenditure Budget for the Purchase and Operation of Motor Vehicles and Temporary Inmate Relocation

I. Background is as follows:

- A. Maintenance and Repairs - FY 2014 – Due to the age of the Main Jail and the complexity of the Central Jail, the Adult Detention Center (ADC) has spent significantly more than budgeted to maintain the building systems. The Central Facility consumes about 50% of the maintenance and repair budget due to the complexity of the equipment.
- B. Modular Jail Reconstruction – Due to the reconstruction of the Modular Jail portion of the ADC, it was necessary to temporarily relocate (farm-out) inmates. The reconstruction project is not completed and the need to relocate inmates remains for the remainder of the fiscal year.
- C. Temporarily Relocate Inmates – Prince William County is a member of the Peumansend Creek Regional Jail (PCRJ) in Caroline County. When it is necessary to farm-out inmates, the facilities at PCRJ is used first. However, it is also necessary to seek other locations due to lack of space availability at PCRJ or inmates not accepted at that facility because they do not meet the standing inmate criteria required to be placed there . The average daily population has increased at a greater rate than anticipated and budgeted. Therefore, the expenses for farm-outs exceeded the \$250,345 budgeted.
 1. PCRJ – Prince William County has entitlement for housing 75 inmates at Peumansend with funding for an additional 24 inmates.

2. Additional PCRJ Inmates and Other Temporary Inmate Relocations - Currently the ADC is averaging about 67 farm-outs per month at all other locations.
 3. Budgeted - \$11,000 was budgeted for farm-outs in FY14.
 4. Expended - \$191,168 was spent in the first five months of FY14.
- C. Motor Vehicle Inventory - The ADC has 26 total motor vehicles, six of which have over 100,000 miles on them. There are seven vehicles over ten years old. Six vehicles need to be replaced in order to provide updated, reliable and roadworthy vehicles for the safe transport of inmates throughout the state. As vehicles age and accumulate mileage, they are rotated into use for local inmate transports, assigned to the inmate work force teams to be used for pulling trailers and hauling the equipment for mowing and other local work projects, or used for other ADC staff needs. There were no vehicles replaced in FY 2013.
- D. Resources Available – The ADC Operating Budget for FY 2014 does not provide funding for vehicle replacement. The ADC has \$250,345 budgeted to house 24 excess inmates at PCRJ, and \$11,000 for inmate housing at other locations during the maintenance and repair of the Modular Jail during the project. The current budget is \$238,399 for Maintenance and Repairs, with 81% expended. The current unrestricted fund balance amount is \$2,209,955.

II. Current Situation is as follows:

- A. Maintenance and Repairs – FY2014 - The current budget for equipment maintenance and repair is \$238,399 for FY 2014. The ADC has spent 81% of the budgeted amount in the first half of the fiscal year. It is projected that \$150,000 additional funding will be needed for the remainder of the fiscal year.
- B. Temporary Relocation Costs – FY 2014 - Based on current projections, \$55,000 in additional funding will be needed to house farm-outs at Peumansend Creek Regional Jail over the amount currently budgeted. In addition to relocation to Peumansend Creek, it will be necessary to have farm-outs to other receptive facilities. The anticipated cost for the temporary relocation, based on current expenditures plus the projection through the end of the fiscal year, will be \$710,000.

- C. Vehicle Costs-FY 2014 – Based on current vehicle pricing available to PWC Fleet Management, \$261,000 is needed to purchase three sedans and three Suburban-type vehicles.
- D. Board Action Requested – The Board of County Supervisors is requested to Transfer, Budget and Appropriate \$1,176,000 from the Adult Detention Center Fund Balance to the Fiscal Year 2014 Operating Expenditure Budget for the Purchase and Operation of Motor Vehicles and Temporary Inmate Relocation.

III. Issues in order of importance are:

- A. Fiscal Impact – What is the fiscal impact of providing additional funding for maintenance and repairs, purchase of vehicles and their operating expenses?
- B. Timing – When does the transfer of \$1,176,000 from the ADC Fund Balance to the ADC operating expenditure budget need to occur?
- C. Service Level/Policy Impact – Are there any service level/policy impacts?
- D. Legal Impact – Are there any legal impacts?

IV. Alternatives in order of feasibility are:

- A. Transfer, Budget and Appropriate \$1,176,000 from the Adult Detention Center Fund Balance to the Fiscal Year 2014 Operating Expenditure Budget for the Purchase and Operation of Motor Vehicles and Temporary Inmate Relocation
 - 1. Fiscal Impact – There are sufficient funds in the unreserved ADC fund balance for transfer of \$1,176,000 needed for vehicles, prisoner housing and maintenance and repairs to the ADC operating expenditure budget. The remaining balance in the ADC Fund Balance is \$2,209,955.
 - 2. Timing – This transfer is needed to be recorded as soon as possible in FY 2014 to allow for needed maintenance, vehicle purchase and to pay for needed farm-outs.
 - 3. Service Level/Policy Impact – The ADC remains full to capacity and there is the ongoing need for the safe temporary inmate relocation, as well as vehicles replacement and augmentation and the maintenance of the existing facility.

4. Legal Impact – Board of County Supervisors action is necessary to transfer, budget and appropriate fund balance monies.

B. Take No Action

1. Fiscal Impact – Fund Balance remains intact. Monies would need to be taken from existing budget to fund emergency repairs and farm-out of inmates.
2. Timing – None
3. Service level/Policy Impact – A safety issue for the staff and inmates would remain with overcrowded conditions, the continued use of old motor vehicles and inability to temporarily relocate inmates.
4. Legal Impact – Legal responsibilities for safety of staff and inmates is questionable.

- V. **Recommendation** is that the Board of County Supervisors concur with Alternative A and approve the attached Resolution.

Staff Contact: Carol Moye, ADC, x6450