

MOTION:

**February 8, 2022
Regular Meeting
Res. No. 22-**

SECOND:

RE: APPROVE – MINUTES – JANUARY 18, 2022

ACTION:

WHEREAS, on January 18, 2022, at 2:00 p.m., the Prince William Board of County Supervisors convened its regular meeting in the Board’s chamber, located in the James J. McCoart Administration Building, One County Complex Court, Prince William, Virginia; and

WHEREAS, the Prince William Board of County Supervisors conducted business in accordance with a published agenda dated January 18, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby approves the minutes of January 18, 2022.

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:

ATTEST: _____

Clerk to the Board

MOTION: BAILEY

**January 18, 2022
Regular Meeting**

SECOND: BODDYE

Res. No. 22-020

RE: AUTHORIZATION TO ISSUE NOTICE OF INTENT TO ABANDON 0.25 MILES OF OLD NOKESVILLE ROAD (STATE ROUTE 780) – BRENTSVILLE MAGISTERIAL DISTRICT

ACTION: APPROVED

WHEREAS, the owners of the parcels located at 11479, 11480, and 11500 Nokesville Road (Owners) that are adjacent to Old Nokesville Road (State Route 780) have petitioned the Prince William Board of County Supervisors (Board) to give authorization to issue notice of intent to abandon 0.25 miles of Old Nokesville Road (State Route 780) located in the Brentsville Magisterial District; and

WHEREAS, the Owners intend to consolidate their parcels with the abandoned right-of-way of Old Nokesville Road (State Route 780) so that a more conforming entrance for development of their parcels can be provided opposite Golf Academy Drive; and

WHEREAS, Old Nokesville Road (State Route 780) was never used by the public. Its sole purpose was to provide access to the Owners' parcels that would otherwise be landlocked if the public right-of-way did not exist; and

WHEREAS, upon consolidation of the Owners' parcels and the abandoned right-of-way of Old Nokesville Road (State Route 780) there will no longer be a need for Old Nokesville Road (State Route 780) to serve as a public road as part of the Secondary System of State Highways; and

WHEREAS, public notices will be posted and published as prescribed by the terms of Section 33.2-909 of the Code of Virginia, 1950 as amended; and

WHEREAS, pursuant to Section 33.2-909 of the Code of Virginia, 1950, as amended, a notice of intent to abandon 0.25 miles of Old Nokesville Road (State Route 780) will be sent to the Commissioner of Highways of the Virginia Department of Transportation; and

WHEREAS, the Prince William County Department of Transportation has provided the Board with a sketch dated January 18, 2022, depicting the changes in the Secondary System of State Highways, which sketch is entitled Old Nokesville Road (State Route 780) Abandonment which is incorporated herein by reference; and

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WHEREAS, pursuant to Section 33.2-909(E) of the Code of Virginia, 1950, as amended, this segment of the highway is located within a residence district as defined in Section 46.2-100; the residence district, which is located in Prince William County, has a density of population exceeding 1,000 per square mile, any operation of this segment would constitute a threat to the public safety and welfare and alternate routes for use after abandonment of this segment of the highway are readily available; and

WHEREAS, this segment of the highway will no longer serve the public convenience and the safety and welfare of the public would be served best by abandoning this section of the highway as part of the Secondary System of State Highways;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby gives authorization to issue notice of intent to abandon 0.25 miles of Old Nokesville Road (State Route 780) located in the Brentsville Magisterial District.

ATTACHMENT: Sketch for Old Nokesville Road (State Route 780) Abandonment

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

ATTEST: _____

Andrea P. Madden

Clerk to the Board



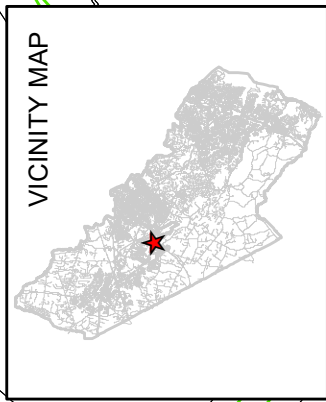
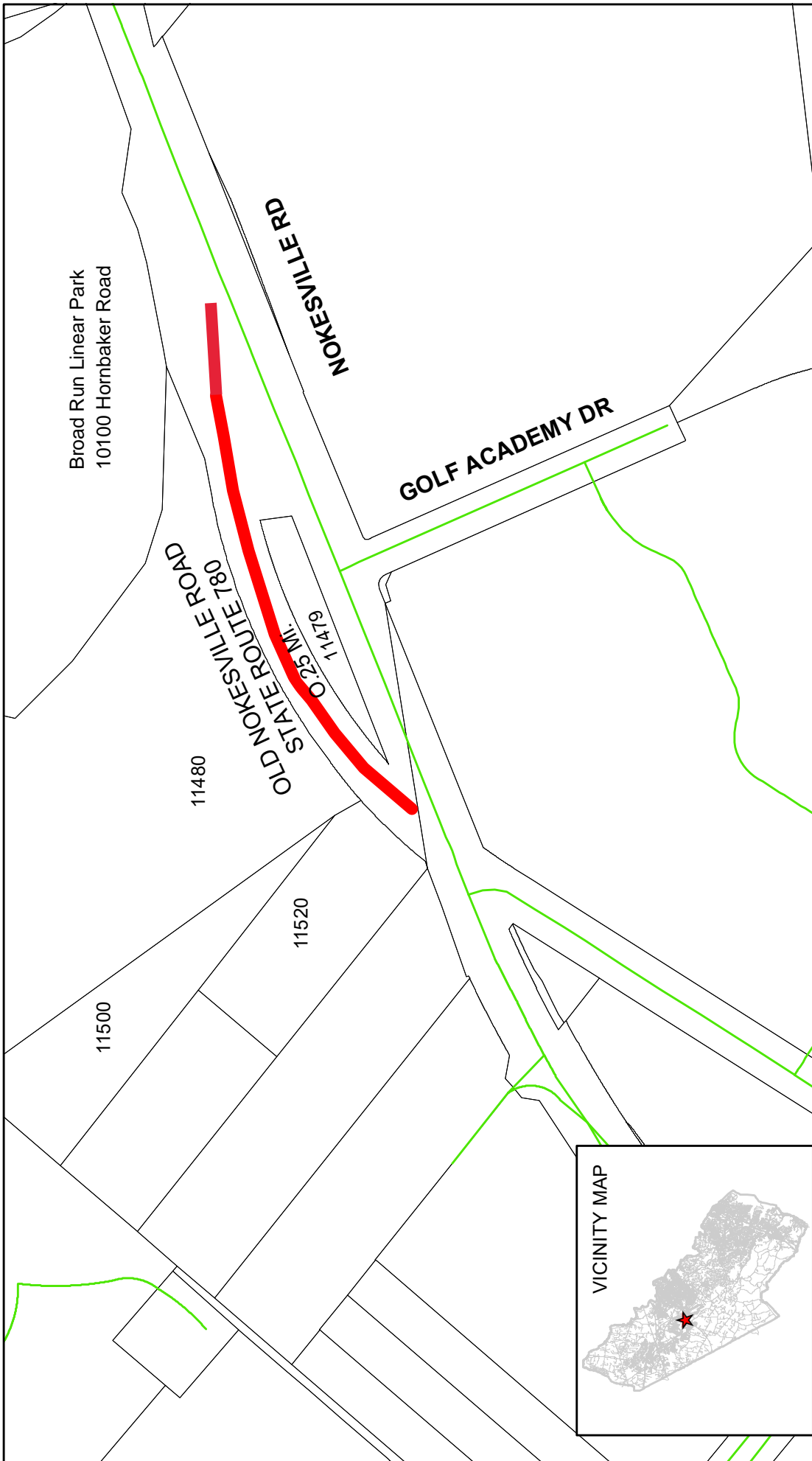
OLD NOKESVILLE RD (STATE ROUTE 780) ABANDONMENT

JANUARY 18, 2022

ABANDONMENT IN MILES



DEPARTMENT OF TRANSPORTATION



VICINITY MAP

MOTION: BAILEY

**January 18, 2022
Regular Meeting**

SECOND: BODDYE

Res. No. 22-021

RE: REQUEST THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO ACCEPT THE STREETS IN THE AVENDALE SECTION 3 INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS - BRENTSVILLE MAGISTERIAL DISTRICT

ACTION: APPROVED

WHEREAS, the streets described on the attachments, fully incorporated herein by reference, are shown on a plat recorded in the Clerk's Office of the Circuit Court of Prince William County; and

WHEREAS, the streets have been constructed in compliance with Prince William County's Comprehensive Inspections Program, which eliminates the requirement of a warranty bond; and

WHEREAS, the drainage design has been checked and approved by Prince William County Department of Public Works and the streets and drainage facilities have been constructed in accordance with approved plans; and

WHEREAS, Virginia Department of Transportation (VDOT) staff has advised that these streets meet the requirements established by the Subdivision Street Requirements of VDOT; and

WHEREAS, Prince William County and VDOT have entered into a Comprehensive Stormwater Detention Agreement, dated January 26, 1993, concerning a stormwater detention facility that may receive runoff from this street;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby requests the Virginia Department of Transportation to add the streets, described on the attachment and as depicted on the sketch, and are incorporated by the reference herein, into the Secondary System of State Highways, pursuant to Virginia Code Section 33.2-705, and the Subdivision Street Requirements of the Virginia Department of Transportation;

BE IT FURTHER RESOLVED that the Prince William Board of County Supervisors hereby guarantees the Commonwealth of Virginia an unrestricted right-of-way as shown on the attachment with the necessary easements for cuts, fills, and drainage. It is recorded as Instrument #: 201402270013366;

BE IT FURTHER RESOLVED that the Prince William Board of County Supervisors hereby authorizes the Director of Transportation, or his designee, to make any required change(s) administratively if conditions warrant a change to an attachment;

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Page Two

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Manassas Residency office of the Virginia Department of Transportation.

ATTACHMENTS: Avendale Section 3 Street Data
 Avendale Section 3 Sketch

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Director of Transportation

Assistant Director of Transportation Planning and Programing

Transportation Inspections Supervisor

Virginia Department of Transportation, Manassas Residency Office

ATTEST: _____

Andrea P. Madden

Clerk to the Board

Subdivision Name: Avendale Section 3
Property Owner: Brookfield Vint Hill, LLC
Magisterial District: Brentsville
Instrument #: 201402270013366

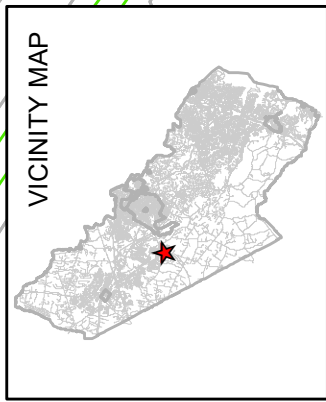
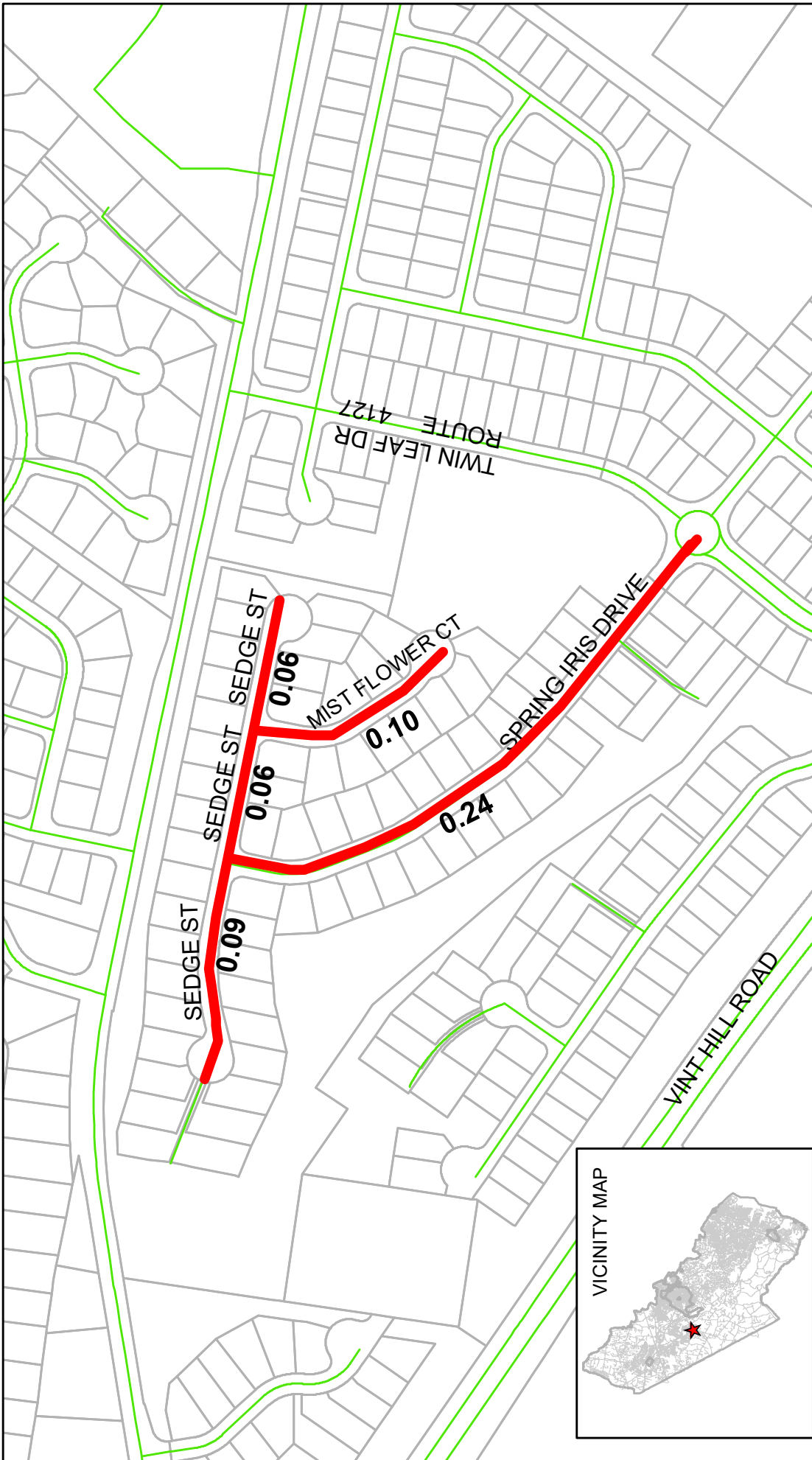
Street Name	Street Termini	Right-of-Way Width (ft)	Centerline Length (Miles)
Spring Iris Drive	From: Section Line 0.03 Miles from Twin Leaf Drive To: Sedge Street	56'	0.24
Sedge Street	From: Spring Iris Drive To: Cul-De-Sac (West)	48'	0.09
Sedge Street	From: Spring Iris Drive To: Mist Flower Court	48'	0.06
Sedge Street	From: Mist Flower Court To: Cul-De-Sac (East)	48'	0.06
Mist Flower Court	From: Sedge Street To: Cul-De-Sac	48'	0.10
TOTAL MILEAGE = 0.55 Miles			
Two Lane Road			



STREET ACCEPTANCE IN MILES
AVENDALE SECTION 3
JANUARY 18, 2022



DEPARTMENT OF TRANSPORTATION



MOTION: BAILEY

**January 18, 2022
Regular Meeting
Res. No. 22-022**

SECOND: BODDYE

RE: AUTHORIZE STREET NAME CHANGES TO RENAME SEGMENTS OF EXISTING BALLS FORD ROAD TO HANSEN FARM ROAD (STATE ROUTE 847) AND BRADY LANE (STATE ROUTE 848) – BRENTSVILLE AND GAINESVILLE MAGISTERIAL DISTRICTS

ACTION: APPROVED

WHEREAS, pursuant to Section 15.2-2019 of the Code of Virginia, the Prince William Board of County Supervisors (Board) has the authority to change street names; and

WHEREAS, proper and unambiguous street names and premise addresses are necessary and essential for swift emergency service response; and

WHEREAS, all affected property owners addressed along Balls Ford Road between Route 234 and Wellington Road have been notified of renaming Balls Ford Road to Hansen Farm Road; and

WHEREAS, all affected property owners addressed along Balls Ford Road between Doane Drive and Route 234 have been notified of renaming Balls Ford Road to Brady Lane; and

WHEREAS, the fiscal impacts anticipated with changing, and / or adding signage, will be absorbed by the Prince William Parkway Interchange at Realigned Balls Ford Road Project;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby authorizes a street name change to rename segments of existing Balls Ford Road between Route 234 to Wellington Road to Hansen Farm Road (State Route 847), and from Doane Drive to Route 234 to Brady Lane (State Route 848).

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Director of Transportation

Chief Information Officer, Department of Information Technology

Virginia Department of Transportation, Manassas Residency Office

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: BAILEY

January 18, 2022

SECOND: BODDYE

Regular Meeting

Res. No. 22-023

RE: AUTHORIZE A PUBLIC HEARING TO CONSIDER ADOPTION OF AN ORDINANCE TO RESTRICT PARKING ON BOTH SIDES OF GERRY LANE (STATE ROUTE 2490) FOR APPROXIMATELY 50 FEET SOUTHWEST OF ITS INTERSECTION WITH GIBSON COURT, PURSUANT TO THE AUTHORITY GRANTED BY SECTION 46.2-1222 OF THE CODE OF VIRGINIA - NEABSCO MAGISTERIAL DISTRICT

ACTION: APPROVED

WHEREAS, on September 23, 2021, the Prince William County Department of Transportation (PWC DOT) received a request from the Glendale Homeowners Association requesting consideration to restrict parking on Gerry Lane (State Route 2490), in the Neabsco Magisterial District; and

WHEREAS, from October 19, 2021, through December 3, 2021, PWC DOT installed notice signs at the proposed no parking locations soliciting public comments; ten (10) citizens called in to comment and one (1) citizen wrote a letter. There was one (1) call and one (1) written response in support and nine calls (9) in opposition; and

WHEREAS, based on the identified community feedback, PWC DOT recommends parking restrictions on both sides of Gerry Lane (State Route 2490) for approximately 50 feet southwest of its intersection with Gibson Court; and

WHEREAS, the parking of vehicles in this area compromises safety by narrowing the roadway width and limiting line-of-sight; and

WHEREAS, the Virginia Department of Transportation (VDOT) will not install the no parking signage; however, VDOT stated it had no objection to Prince William County installing no parking signs under a VDOT permit; and

WHEREAS, Section 46.2-1222 of the Code of Virginia provides for the installation of signs regulating parking on secondary highways by certain counties; and

WHEREAS, Gerry Lane (State Route 2490), is a secondary road; and

WHEREAS, in accordance with Section 15.2-1427 of the Code of Virginia and the Prince William County Residential Traffic Calming Guide, the Prince William Board of County Supervisors (Board) must advertise the intention to propose an ordinance once a week for two weeks (2) in a newspaper with general circulation in the county when considering adoption of an ordinance to restrict parking on a secondary road;

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Res. No. 22-023
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NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby authorizes a public hearing to consider adoption of an ordinance to restrict parking on both sides of Gerry Lane (State Route 2490) for approximately 50 feet southwest of its intersection with Gibson Court, in the Neabsco Magisterial District.

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Director of Transportation
County Attorney
VDOT Manassas Residency Office
VDOT District Traffic Engineer

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: BAILEY

**January 18, 2022
Regular Meeting
Res. No. 22-024**

SECOND: BODDYE

RE: ENDORSE CITY OF MANASSAS PARK GRANT APPLICATION FOR THE FISCAL YEAR 2028 REGIONAL SURFACE TRANSPORTATION PROGRAM FEDERAL FUNDING THROUGH THE COMMONWEALTH TRANSPORTATION BOARD FOR THE ROUTE 28-CENTREVILLE ROAD CORRIDOR IMPROVEMENT PROJECT - COLES MAGISTERIAL DISTRICT

ACTION: APPROVED

WHEREAS, the Funding America's Surface Transportation Act is a Congressional Act that provides federal funding for transportation projects and includes the Regional Surface Transportation Program (RSTP); and

WHEREAS, RSTP funds are used to advance transportation projects in Prince William County; and

WHEREAS, approximately \$80,000,000 in RSTP funding is available for Fiscal Year (FY) 2028 in Virginia and the local match is provided by the Virginia Department of Transportation (VDOT); and

WHEREAS, in Northern Virginia, RSTP requests are submitted to the Northern Virginia Transportation Authority (NVTA) for funding recommendations to the Commonwealth Transportation Board for approval, and administered by VDOT; and

WHEREAS, the City of Manassas Park has requested endorsement of its grant application for FY 2028 RSTP funding for the Route 28-Centreville Road Corridor Improvement Project (Project); and

WHEREAS, the Project will benefit Prince William County residents by improving local and regional mobility;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby endorses the City of Manassas Park application for the Fiscal Year 2028 Regional Surface Transportation Program Federal Funding through the Commonwealth Transportation Board for the Project.

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Regular Meeting
Res. No. 22-024
Page Two

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Director of Transportation

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: BAILEY

**January 18, 2022
Regular Meeting**

SECOND: BODDYE

Res. No. 22-025

RE: ADOPT THE HISTORIC PRESERVATION FOUNDATION ANNUAL WORK PLAN FOR CALENDAR YEAR 2022

ACTION: APPROVED

WHEREAS, historic preservation is an effective tool for revitalizing neighborhoods, fostering local pride, and maintaining community character while enhancing livability; and

WHEREAS, Prince William County honors its heritage by preserving and protecting its history through restoration of numerous historic sites and educational programming for the public to learn local history; and

WHEREAS, the Prince William Board of County Supervisors (Board) established the Prince William County Historic Preservation Foundation (Foundation) in January 2002, to raise funds for County-owned historic sites and undertake efforts to benefit those sites; and

WHEREAS, the Foundation is a not-for-profit 501(c) 3 corporation and is therefore eligible to secure private donations in support of the fundraising effort; and

WHEREAS, in December 2002, the Board entered into an Agreement (Agreement) with the Foundation to authorize the Foundation to raise funds for historic preservation purposes on behalf of the Board; and

WHEREAS, the Agreement between the Board and the Foundation calls for Board approval of an Annual Work Plan; and

WHEREAS, the Annual Work Plan for year 2022 will focus on fundraising to continue or start working on the following projects:

- Museum and Environmental Education Center at Rippon Lodge Historic Site
- Bushy Park Site Interpretation
- Signal Hill Cultural Resource Identification Study
- Rippon Lodge Interpretation Project
- Bristoe Station Battlefield Heritage Park Cultural Resource Identification Study
- Williams-Dawes House Stabilization Project
- Thoroughfare Landscape Project

WHEREAS, the Foundation's efforts will help ensure that County-owned historic properties continue to be a resource to the community;

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NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby approves the Prince William Historic Preservation Foundation Annual Work Plan for 2022.

ATTACHMENT: Historic Preservation Work Plan for 2022

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Finance Director

ATTEST: _____

Andrea P. Madden

Clerk to the Board

Historic Preservation Foundation Annual Work Plan for 2022

The Foundation is tasked with creating an Annual Work Plan for adoption by the Prince William County Board of Supervisors. This work plan was adopted by the Board _____, 2022 by RES. NO. 19 – XXX

Rippon Lodge Interpretation Project –Construction of new interior exhibits that will replace current exhibit that needs to be replaced. Renovate historic cabin to enhance accessibility at the site and create additional exhibit space and fabricate and install King’s Highway exhibit.

Bushy Park Site Interpretation – The site has had exterior restoration completed. Interior restoration needs to be finished. Once these are completed, interior interpretative exhibits will be next phase. The Foundation has received donations of \$1,220 for Bushy Park interpretation. This funding is expected to cover interior restoration, exhibit plan and exhibit fabrication and installation.

Signal Hill Cultural Resource Identification Study – The completion of a cultural resource study to identify cultural resources and interpretive themes for the Civil War era site. Project to be completed in conjunction with the Prince William County Planning Office and the City of Manassas Park, Parks and Recreation Department.

Bristoe Station Battlefield Heritage Park Cultural Resource Identification Study – This project will allow the Foundation to fundraise for cultural resource identification surveys to better identify and interpret additional cultural resource areas at the Bristoe Station Battlefield Heritage Park.

Museum and Environmental Education Center at Rippon Lodge - Preliminary plans for this project include the design and construction of a museum focusing on the history of the Potomac River (Native American, European exploration/settlement, development into an economy based on enslavement, the role of the region in the founding of the United States) and the rich environment and natural sciences of the Potomac River.

Williams-Dawes House Stabilization Project- This project will allow the Foundation to fundraise for stabilization work for the Williams-Dawes House (also known as White House) in Brentsville, VA. Project requirements for stabilization require mold remediation, roof replacement, stabilizing partially collapsed chimney, bracing damaged rafters, foundation repair, and landscape restoration.

Thoroughfare Landscape Project: This Project will allow the Foundation to fundraise for historic landscape work at the new Thoroughfare Historic Park, returning the landscape back to its appearance in its time of historic significance. As part of landscape work, this project also includes infrastructure improvements to help make the site more publicly accessible.

MOTION: BAILEY

**January 18, 2022
Regular Meeting
Res. No. 22-026**

SECOND: BODDYE

**RE: APPROVE – FOREST GREENS DISC GOLF COURSE LAYOUT – POTOMAC
MAGISTERIAL DISTRICT**

ACTION: APPROVED

WHEREAS, on August 3, 2021, via Resolution Number (Res. No.) 21-462, the Prince William Board of County Supervisors (Board) and Northern Virginia Disc Golf Association (NOVA DGA) entered into a Memorandum of Understanding (MOU) allowing NOVA DGA to construct and continually operate an 18-hole disc golf course on a portion of unprogrammed property at Forest Greens Golf Course; and

WHEREAS, Department of Parks, Recreation, and Tourism staff worked with the National Park Service (NPS) to ensure that the addition of the disc golf course is an allowable recreation use that conforms with the deed restrictions of the Federal Lands to Parks program through which the Forest Greens Golf Course property was obtained. The NPS has approved the use of the land for the proposed disc golf course; and

WHEREAS, a public input meeting and site visit with local environmental organizations and stakeholders was held on September 24, 2021; and

WHEREAS, an Environmental Screening report assessing potential impacts to wildlife, vegetation, archeological resources, and historical structures, amongst other criteria, was submitted to NPS and no significant impacts were noted; and

WHEREAS, pursuant to the terms of the MOU, Board approval of the disc golf course layout is required; and

WHEREAS, it is the recommendation of staff that the Board approve the attached layout for the Forest Greens Disc Golf Course;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby approves the Forest Greens Disc Golf Course layout.

ATTACHMENT: Disc Golf Course Layout

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

ATTEST: _____

Andrea P. Madden

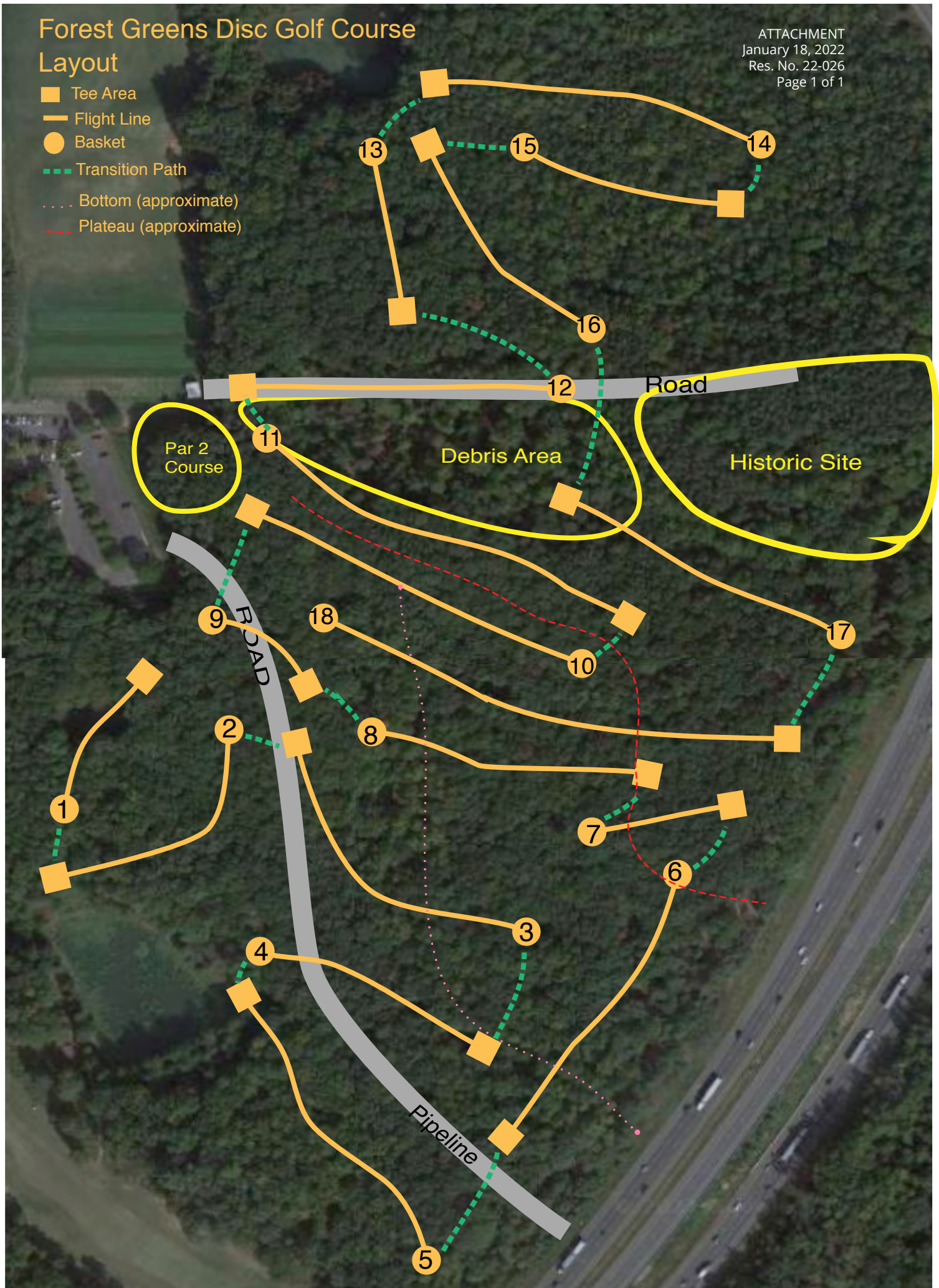
Clerk to the Board

Forest Greens Disc Golf Course

Layout

- Tee Area
- Flight Line
- Basket
- - - Transition Path
- ... Bottom (approximate)
- - - Plateau (approximate)

ATTACHMENT
January 18, 2022
Res. No. 22-026
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MOTION: BAILEY

**January 18, 2022
Regular Meeting
Res. No. 22-027**

SECOND: BODDYE

RE: EXECUTE A DEED OF RESERVATION FOR STORM WATER RESERVATION AREAS AT CLOVERDALE PARK – NEABSCO MAGISTERIAL DISTRICT

ACTION: APPROVED

WHEREAS, the Prince William Board of County Supervisors (Board) owns the parcel of land known as Cloverdale Park, located at 15150 Cloverdale Road, Dale City, Virginia, GPIN # 8291-01-2650; and

WHEREAS, the Department of Parks, Recreation, and Tourism (DPRT) is preparing to construct accessibility and stormwater improvements at Cloverdale Park as part of the Fiscal Year (FY) 2022 Building and Facilities Program (BFP); and

WHEREAS, County land development policy requires all Storm Water Management and Best Management Practices infrastructure to be placed in Reservation Areas, via deed, which are held and monitored by the Environmental Services Division of the Department of Public Works; and

WHEREAS, the attached plat, as prepared by Dewberry Engineers Inc., January 28, 2021, denotes the proposed Reservation Areas;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby authorizes execution of a Deed of Reservation and corresponding plat for a Storm Water Reservation Areas at Cloverdale Park;

BE IT FURTHER RESOLVED that the Prince William Board of County Supervisors hereby authorizes the Department of Parks, Recreation, and Tourism Director to execute such deed, plat, and any other documents necessary, or appropriate, to affect the intent of this resolution, as reviewed and approved as to form by the County Attorney's Office.

ATTACHMENTS: Deed of Reservation
Plats Dated January 28, 2021, Prepared by Dewberry Engineers Inc.

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

ATTEST: _____

Andrea P. Madden

Clerk to the Board

DEED OF RESERVATION

THIS DEED OF RESERVATION is made and entered into this ____ day of _____ 20 ____, by **THE BOARD OF COUNTY SUPERVISORS OF PRINCE WILLIAM COUNTY, VIRGINIA** the governing body of Prince William County, a political subdivision of the Commonwealth of Virginia hereinafter “Grantor” or “County”,

WITNESSETH:

WHEREAS, Grantor is the owner of a certain parcel of land situated at 15150 Cloverdale Road, Woodbridge, in Prince William County, Virginia (the “Property”), identified as GPIN 8291-01-2650, and commonly known as Cloverdale Park, more particularly shown on the attached plat, having acquired said Property by a Deed recorded as Instrument No. 201206210058314 in the land records of Prince William County, Virginia.

WHEREAS, Grantor desires to reserve a certain area unto itself, as more particularly described and shown on the attached plat entitled, “Plat Showing Storm Drainage Easement Reservations on the land of Board of County of Supervisors of Prince William County, Virginia (Cloverdale Park),” dated **January 28, 2021**, and prepared by **Dewberry Engineers Inc.** (“the Plat”).

NOW THEREFORE in consideration of the premises and the sum of One Dollar (\$1.00), cash in hand paid, the receipt and sufficiency of which are hereby acknowledged, the Grantor reserves unto itself the **STORMWATER DRAINAGE EASEMENT RESERVATION**, identified as “C/L 15’ STM. DRN. ESMT. RESERVATION” on the Plat. The fee simple owner of the property located within said area shall be responsible for the maintenance of the property located therein. The restrictions set forth herein for said **STORMWATER DRAINAGE EASEMENT RESERVATION** area shall be a covenant running with the land, binding upon Grantor and its heirs and successors in title, and such restrictions may not be removed without the prior written consent of Prince William County.

This reservation area shall run with the land and is for the purpose of constructing, operating, maintaining, adding to, or altering present or future storm drainage lines, or other drainage facilities, plus necessary inlet structures including other appurtenant facilities for the transmission and distribution of storm waters through, upon, and across the property of the Grantor; said property and the reservation area being more particularly bounded and described on the Plat attached hereto. This reservation area shall grant to the appropriate Prince William County authorities the right to enter upon the property which is the subject of this reservation area for the purpose of inspecting, maintaining or replacing any storm water management apparatus or facility which is installed upon or beneath the land which is the subject of this reservation area.

Said reservation area being subject to the following conditions:

1. All sewers, manholes and appurtenant facilities which are installed in the reservation areas, shall be and remain the property of the fee title owner, its successors and assigns; provided, however, that at such time as County shall implement a comprehensive maintenance program, the fee title owner shall, without further consideration, on request of County, execute such instruments as may be required to convey such improvements to County.
2. The County and its agents shall have full and free use of the said reservation areas for the purposes named, and shall have all rights and privileges reasonably necessary to the exercise of the reservation areas including the right of access to and from the rights-of-way, and the right to use abutting land adjoining the reservation areas where necessary; provided, however, that this right to use abutting land shall be exercised only during periods of actual construction or maintenance, and then only to the minimum extent necessary for such construction or maintenance.

3. The County and its agents shall have the right to trim, cut, and remove trees, shrubbery, fences, structures, or other obstructions or facilities in or near the reservation areas, deemed by it to interfere with the proper and efficient construction, operation and maintenance of said storm drainage facility; provided, however, that the County, at its own expense, shall restore as nearly as possible, the premises to their original condition; such restoration to include the backfilling of trenches, the replacement of fences and shrubbery, the reseeding and resodding of lawn and pasture areas, but not the replacement of structures, trees, or other obstructions.

4. The Grantor reserves the right to make any use of the reservation areas herein granted, provided, this use does not interfere with the flows of the natural storm drainage or adversely affect other properties or interfere with the use of the storm reservation area(s) by the County for the purposes named, or be inconsistent with any other right herein conveyed; also provided, that the Grantor, its successors and assigns, shall not erect any building, fence, or other structure on the reservation area(s) granted to the County without obtaining the prior written approval of the County.

5. The County shall maintain drainage, storm water management, and best management practices facilities and systems to ensure that they function properly. The County shall not be responsible for repaving or resurfacing paved areas or maintaining landscaping within reservation areas. The fee title owner shall be responsible for grass mowing with reasonable frequency, if applicable, and for the removal of debris and other matter that has impeded or threatens to impede the free flow of storm water.

The fee title owner shall notify the Department of Public Works of any defects with the structures, pipes, and fencing within the reservation area, of any debris or other matter which is beyond the ability of the owner to remove, and of any excessive flooding, sedimentation, or soil erosion within the reservation area.

6. The owner of the fee title to the Property shall be responsible for maintenance of any other reservation areas granted to the County.

This Deed is made in accordance with the statutes made and provided in such cases; with the approval of the proper authorities of Prince William County, Virginia , as shown by the signatures affixed to this Deed and the Plat and is with the free consent and in accordance with the desires of Grantor, the sole owner of the Property.

Signature Page Follows

WITNESS the following signatures and seals:

GRANTOR
BOARD OF COUNTY SUPERVISORS OF PRINCE
WILLIAM COUNTY, VIRGINIA

By: _____

Title: Director of Parks, Recreation and Tourism

Pursuant to Resolution No: _____

Resolution Date: _____

_____(SEAL)

STATE OF _____

COUNTY/CITY OF _____, to-wit:

I, the undersigned Notary Public of and for the jurisdiction aforesaid, do hereby certify that Seth Hendler-Voss, whose name, as Parks, Recreation and Tourism Director, is signed on behalf of the Board of Supervisors of Prince William County, whose name is signed to the foregoing Deed dated _____, 20____, has this date appeared before me, and acknowledged the same.

Given under my hand and seal this ____ day of _____, 20____.

NOTARY PUBLIC

My commission expires: _____.

Registration Number: _____

OWNER'S CONSENT

THE PLAT SHOWING STORM DRAINAGE EASEMENT RESERVATIONS ON THE LAND OF THE BOARD OF COUNTY SUPERVISORS OF PRINCE WILLIAM COUNTY, VIRGINIA AS SHOWN HEREON IS WITH THE DESIRE OF THE UNDERSIGNED OWNER AND TRUSTEES, IF ANY.

BOARD OF COUNTY SUPERVISORS
OF PRINCE WILLIAM COUNTY, VIRGINIA

SIGNATURE: _____ DATE: _____
NAME: _____ TITLE: _____

NOTARY'S CERTIFICATE

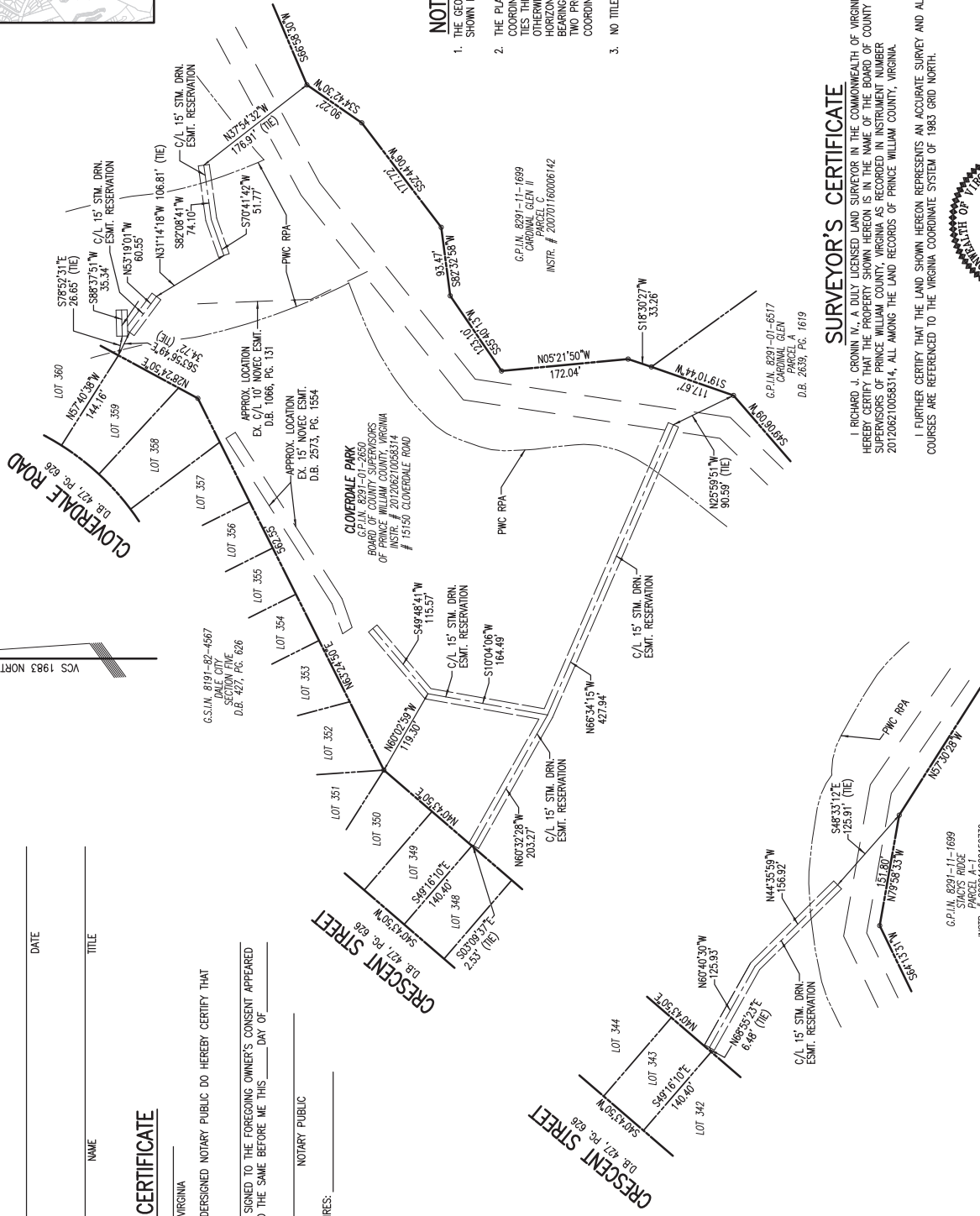
CITY/COUNTY OF _____
COMMONWEALTH OF VIRGINIA
I, THE UNDERSIGNED NOTARY PUBLIC DO HEREBY CERTIFY THAT

WHOSE NAME(S) IS/ARE TO THE FOREGOING OWNER'S CONSENT APPEARED AND ACKNOWLEDGED THE SAME BEFORE ME THIS _____ DAY OF _____

NOTARY PUBLIC: _____
MY COMMISSION EXPIRES: _____



VICINITY MAP
SCALE: 1" = 2000"



NOTES:

1. THE GEOGRAPHICAL PARCEL IDENTIFICATION NUMBER (G.P.I.N.) FOR THE PROPERTY SHOWN HEREON IS 8291-01-2650. THE CURRENT ZONING IS R.P.C.
2. THE PLAT OF THE PROPERTY SHOWN HEREON IS REFERENCED TO THE VIRGINIA COORDINATE SYSTEM (VCS 1983) AS COMPUTED FROM A FIELD SURVEY WHICH TIES THIS SUBDIVISION TO KEYPOINTS - A TRIMBLE VRS NETWORK UNLESS OTHERWISE STATED. THE PLAT DISTANCES SHOWN ARE INTENDED TO BE HORIZONTAL DISTANCES MEASURED AT THE MEAN ELEVATION OF THIS SITE. THE BEARINGS SHOWN ARE REFERENCED TO THE VCS 1983 AND SHALL ANNOTATE TWO PROPERTY CORNERS ON EACH SHEET WITH COMPLETE VCS 1983 COORDINATE PAIRS (IN U.S. SURVEY FOOT).
3. NO TITLE REPORT FURNISHED, ALL UNDERLYING EASEMENTS MAY NOT BE INDICATED ON THIS PLAT.

ATTACHMENT
January 18, 2022
Res. No. 22-027
Page 6 of 6

PLAT SHOWING
STORM DRAINAGE EASEMENT
RESERVATIONS
ON THE LAND OF

BOARD OF COUNTY SUPERVISORS
OF PRINCE WILLIAM COUNTY, VIRGINIA
(CLOVERDALE PARK)

INSTRUMENT NUMBER 20120621009314
NEASSCO MAGISTRAL DISTRICT
PRINCE WILLIAM COUNTY, VIRGINIA
SCALE: 1" = 100' DATE: JANUARY 28, 2021

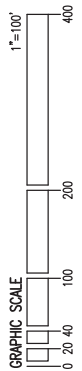


Dewberry Engineers Inc.
13575 HEATHCOTE CLOVERDALE SUITE 130
GREENSBORO, VIRGINIA 22643-1350
PHONE: 703.468.2211
FAX: 703.468.2212

SURVEYOR'S CERTIFICATE

I, RICHARD J. CRONIN IV, A DULY LICENSED LAND SURVEYOR IN THE COMMONWEALTH OF VIRGINIA, DO HEREBY CERTIFY THAT THE PROPERTY SHOWN HEREON IS IN THE NAME OF THE BOARD OF COUNTY SUPERVISORS OF PRINCE WILLIAM COUNTY, VIRGINIA AS RECORDED IN INSTRUMENT NUMBER 20120621009314, ALL AMONG THE LAND RECORDS OF PRINCE WILLIAM COUNTY, VIRGINIA.

I FURTHER CERTIFY THAT THE LAND SHOWN HEREON REPRESENTS AN ACCURATE SURVEY AND ALL COURSES ARE REFERENCED TO THE VIRGINIA COORDINATE SYSTEM OF 1983 GRID NORTH.



MOTION: BAILEY

**January 18, 2022
Regular Meeting
Res. No. 22-028**

SECOND: BODDYE

RE: APPOINT ELIJAH JOHNSON AS DIRECTOR OF EMERGENCY MANAGEMENT, MICHELLE CASCIATO AND TIMOTHY KEEN AS DEPUTY DIRECTORS OF EMERGENCY MANAGEMENT, AND CONSENT TO APPOINTMENT OF BRIAN MISNER AS EMERGENCY MANAGEMENT COORDINATOR, AND KATHRYNE KITZMILLER AND JAMES FORGO AS DEPUTY COORDINATORS OF EMERGENCY MANAGEMENT

ACTION: APPROVED

WHEREAS, it is in the best interest of Prince William County to maintain an Emergency Services Organization to ensure that adequate preparations are maintained and executed to deal with emergencies resulting from enemy attack, resource shortages, fire, flood, earthquake, or man-made or natural disaster, and generally to protect the public peace, health, safety, and preserve the lives, property, and economic well-being of its residents; and

WHEREAS, there are several positions that must be appointed pursuant to Virginia Code Title 44-146.19(B) and to reflect the internal reorganization of Emergency Management; and

WHEREAS, it will be beneficial to have all of the critical Emergency Management positions identified in a single appointment document;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby appoints Acting County Executive Elijah Johnson as Director of Emergency Management, Michelle Casciato and Timothy Keen as Deputy Directors of Emergency Management, and consent to the appointment of Brian Misner as Emergency Management Coordinator, and Kathryne Kitzmiller and James Forgo as Deputy Coordinators of Emergency Management;

BE IT FURTHER RESOLVED that these appointments carry no additional compensation.

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Fire and Rescue Chief
Executive Management

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: BAILEY

**January 18, 2022
Regular Meeting**

SECOND: BODDYE

Res. No. 22-029

RE: TRANSFER, BUDGET, AND APPROPRIATE \$89,706 IN FEDERAL GRANT FUNDS FROM THE OFFICE OF HOUSING FOR EMERGENCY SHELTER OPERATIONS IN RESPONSE TO THE COVID-19 PANDEMIC

ACTION: APPROVED

WHEREAS, the CARES Act appropriated \$4,000,000,000 through the United States Department of Housing and Urban Development's (HUD) Emergency Solutions Grants (ESG) Program "to prevent, prepare for, and respond to coronavirus, among individuals and families who are homeless or receiving homeless assistance and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts created by coronavirus under the Emergency Solutions Grants program." The grant is referred to as ESG-CV; and

WHEREAS, on May 19, 2020, via Resolution Number (Res. No.) 20-393 the Prince William Board of County Supervisors (Board) accepted, budgeted, and appropriated \$791,662 from the HUD ESG-CV grant to provide operational funding to local shelters, to include payments to hotels and motels for the homeless population affected by COVID-19, as well as Rapid Re-housing assistance from three to twenty-four months. On September 8, 2021, via Res. No. 20-616, the Board authorized a \$181,617 transfer to the Department of Social Services (DSS) from the \$791,662 received by the Office of Housing; and

WHEREAS, there is a remaining balance of ESG-CV funds so an additional \$89,706 will be transferred to DSS for emergency shelter operations at the Ferlazzo Shelter and the Hilda Barg Homeless Prevention Center (HBHPC);

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby transfers, budgets, and appropriates \$89,706 in Federal grant funds from the Office of Housing for emergency shelter operations in response to the COVID-19 pandemic.

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Social Services Director

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: BAILEY

**January 18, 2022
Regular Meeting
Res. No. 22-030**

SECOND: BODDYE

RE: BUDGET AND APPROPRIATE \$300,000 FROM THE CRIMINAL FORFEITURE FUND BALANCE TO THE CRIMINAL FORFEITURE EXPENDITURE BUDGET TO PURCHASE ITEMS AND SERVICES INCLUDING FACILITY IMPROVEMENTS AND TACTICAL AND OPERATIONAL EQUIPMENT

ACTION: APPROVED

WHEREAS, law enforcement agencies are permitted to benefit directly from seizures made in narcotics or drug investigations; and

WHEREAS, funds are to be used by the Police Department to support law enforcement activities, but cannot be used to supplant the local budget; and

WHEREAS, the Police Department has historically relied upon Criminal Forfeiture Funds to purchase, upgrade, maintain, and replace security and tactical equipment, and operations systems used by the department; and

WHEREAS, funds will be used to purchase replacement license plate reader equipment, facility improvements, and operational equipment;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby budgets and appropriates \$300,000 from the criminal forfeiture fund balance to the criminal forfeiture expenditure budget to purchase items and services including facility improvements and tactical and operational equipment.

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Chief of Police

Finance Director

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: BAILEY

**January 18, 2022
Regular Meeting
Res. No. 22-031**

SECOND: BODDYE

RE: TRANSFER, BUDGET, AND APPROPRIATE \$1,963,316 IN GENERAL USE PARKS AND RECREATION PROFFER FUNDS AND TRANSFER \$756,786 FROM THE LAND ACQUISITION CAPITAL PROJECT TO THE ROLLINS FORD PARK CAPITAL PROJECT AND AUTHORIZE THE USE OF \$40,000 IN SEWER AND WATER AVAILABILITY CREDITS FROM THE PRINCE WILLIAM COUNTY SERVICE AUTHORITY FOR THE CONSTRUCTION OF ROLLINS FORD PARK – BRENTSVILLE MAGISTERIAL DISTRICT

ACTION: APPROVED

WHEREAS, Rollins Ford Park was master planned by the former Park Authority prior to its dissolution in 2012, and was subsequently added to the Prince William County Capital Improvement Program (CIP) in Fiscal Year (FY) 2016; and

WHEREAS, staff redesigned the park in FY 2018, following a public input process, resulting in a reduction of rectangular athletic fields and the expansion of open space and passive use elements; and

WHEREAS, four (4) bids for the construction of Rollins Ford Park were opened on October 14, 2021, and the lowest responsible and responsive bid was \$8,460,000; and

WHEREAS, an additional \$915,406 is needed for project management, and contingency, bringing the total construction cost to \$9,375,406; and

WHEREAS, the total of available funds for Rollins Ford Park construction is \$6,655,304, leaving a shortfall of \$2,720,102; and

WHEREAS, the Land Acquisition capital project contains a balance of \$756,786; and

WHEREAS, the remaining balance of \$756,786 in the Land Acquisition capital project originally came from proffers contributed by the developer of the Morris Farm residential project (REZ #PLN2003-00030) in the Brentsville Magisterial District and were approved for general parks and recreation use and is available for transfer to the Rollins Ford Park project; and

WHEREAS, various developers in the Brentsville Magisterial District have cumulatively contributed \$1,963,316 in General Use Parks and Recreation proffer funds associated with various rezoning's to be used for Parks and Recreation facilities; and

January 18, 2022
Regular Meeting
Res. No. 22-031
Page Two

WHEREAS, the use of the funds for the construction of Rollins Ford Park is consistent with the proffer conditions; and

WHEREAS, staff is seeking Prince William Board of County Supervisors (Board) authorization to apply \$40,000 in Sewer and Water Availability Credits from the Prince William County Service Authority (PWCSA) against the tap fees associated with the project; and

WHEREAS, under the Modification and Assumption Agreement with PWCSA dated January 10, 2013, the Board can utilize the credits for the purchase of sewer and water service for capital projects; and

WHEREAS, authorizing the transfer, budget and appropriation of funds and authorizing the use of water and sewer availability credits will allow staff to complete the Rollins Ford Park project; and

WHEREAS, upon the completion, Rollins Ford Park will expand recreation access to citizens;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby transfers, budgets, and appropriates \$1,963,316 in general use parks and recreation proffer funds and transfer \$756,786 from the Land Acquisition Capital Project to the Rollins Ford Park Capital Project and authorize the use of \$40,000 in Water and Sewer Availability Credits from the Prince William County Service Authority for the construction of Rollins Ford Park.

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Proffer Administrator

CIP Coordinator

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: FRANKLIN

**January 18, 2022
Regular Meeting
Res. No. 22-032**

SECOND: ANGRY

RE: AUTHORIZE SUBMISSION OF GRANT APPLICATION FOR THE I-66 COMMUTER BUS FARE BUY DOWN TRANSIT INCENTIVE PROGRAM AND ENDORSE OMNIRIDE APPLICATIONS TO THE COMMUTER CHOICE PROGRAM ADMINISTERED BY THE NORTHERN VIRGINIA TRANSPORTATION COMMISSION FOR FISCAL YEARS 2023-2024 FUNDING – VARIOUS MAGISTERIAL DISTRICTS

ACTION:

WHEREAS, in January 2017, the Northern Virginia Transportation Commission (NVTC), Virginia Department of Transportation (VDOT), and the Commonwealth Transportation Board (CTB) signed a 40-year Memorandum of Agreement that authorizes NVTC to use toll revenues from I-66 Inside the Beltway to fund multimodal transportation projects. Selected projects are designed to benefit toll payers and ease travel through the I-66 corridor; and

WHEREAS, toll revenues from I-66 Inside the Beltway are distributed to jurisdictions and public transportation providers in the Virginia Planning District 8 to fund multimodal projects selected by NVTC and approved by the CTB; and

WHEREAS, the I-66 Commuter Choice Program (Program) funds projects to improve the reliability and efficiency of travel along the I-66 corridor. The Program's goal is to move more people, increase choices and opportunities to connect from one mode of travel to another, improve transit service, reduce roadway congestion, and increase travel options along the I-66 corridor; and

WHEREAS, funding amounts are determined annually and are based on the revenues generated by the tolling of I-66 inside the Beltway, with typically \$30,000,000 available per grant cycle; and

WHEREAS, the application deadline is January 28, 2022, for submittal to NVTC; and

WHEREAS, the Prince William County Department of Transportation staff worked collaboratively with OmniRide and NVTC to identify an eligible project that supports shared regional mobility goals and is recommending submission of the I-66 Commuter Bus Fare Buy Down Transit Incentive Program, which will provide half priced fares on five (5) commuter bus routes operating on the I-66 corridor serving residents of Western Prince William County. The approximate estimated cost of the project and application request is \$800,000; and

WHEREAS, the proposed program will incentivize transit ridership to reduce local and regional traffic congestion and transportation emissions, and support the County's Transportation and Mobility Strategic Plan and Comprehensive Plan policies; and

January 18, 2022
Regular Meeting
Res. No. 22-032
Page Two

WHEREAS, the Prince William County Department of Transportation recommends endorsement of the three (3) OmniRide applications to the I-66 Commuter Choice program for OmniRide Routes 611, 612, and 622;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby authorizes the County Executive, or his designee, to submit the application and to execute all other documents necessary to secure funding from the Program, administered by Northern Virginia Transportation Commission, for the project identified herein by County Transportation staff;

BE IT FURTHER RESOLVED that the Prince William Board of County Supervisors hereby authorizes the County Executive, or his designee, to execute all documents necessary to administer and transfer Program funding to OmniRide for the project identified herein by the Department of Transportation staff;

BE IT FURTHER RESOLVED that the Prince William Board of County Supervisors hereby endorses the following OmniRide applications to the I-66 Commuter Choice Program:

- OmniRide Route 612: Gainesville-Pentagon-Navy Yard
- OmniRide Route 622: Haymarket-Rosslyn
- OmniRide Route 611: Gainesville-Washington D.C.

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Wheeler

Nays: Vega

Absent from Vote: None

Absent from Meeting: None

For Information:

Director of Transportation

Potomac and Rappahannock Transportation Commission

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: VEGA

January 18, 2022

SECOND: BODDYE

Regular Meeting

Res. No. 22-033

RE: RATIFY GRANT APPLICATION TO THE VIRGINIA DEPARTMENT OF CRIMINAL JUSTICE SERVICES HATE CRIMES GRANT PROGRAM; ACCEPT, BUDGET, AND APPROPRIATE \$200,000 CONTINGENT UPON GRANT AWARD; AND APPROVE THE MEMORANDUM OF UNDERSTANDING WITH THE VIRGINIA INTERFAITH CENTER FOR PUBLIC POLICY

ACTION:

WHEREAS, as of the most recent census, Prince William County is considered the most diverse county in Virginia and is fortunate to be home to an equally diverse and active faith-based community; and

WHEREAS, there are numerous houses of worship throughout the county encompassing a vast number of different religions and faiths; and

WHEREAS, over the past five (5) years (since October 2016), there have been a handful of reported incidents involving threatening, hateful, or criminal actions targeting places of worship or people of specific faiths in Prince William County; and

WHEREAS, through a partnership with the Virginia Interfaith Center for Public Policy, the grant award will serve to provide financial support for faith communities to provide training and improve and upgrade security features in places of worship, making the congregations safer for their members; and

WHEREAS, at the conclusion of the grant funding period, the Prince William County Police Department will continue to combat hate crimes amongst these communities through its partnerships with the places of worship, providing community outreach and education to members; and

WHEREAS, the grant does not require a local cash match and any funding required to sustain the relationships beyond the grant period will be provided by the Police Department's general fund budget; and

WHEREAS, the Memorandum of Understanding between the Police Department and the Virginia Interfaith Center for Public Policy outlines the missions of the respective parties, the goals of the project, as well as the duties and obligations of the parties as part of the cooperative partnership to achieve the goals of the grant program project; and

January 18, 2022
Regular Meeting
Res. No. 22-033
Page Two

WHEREAS, the Memorandum of Understanding requires approval of the Board of County Supervisors and will be executed by the Chief of Police upon approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby approves the resolution to ratify the grant application to the Virginia Department of Criminal Justice Services Hate Crimes Grant Program; accepts, budgets, and appropriates \$200,000 contingent upon grant award; and approve the Memorandum of Understanding with the Virginia Interfaith Center for Public Policy.

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Chief of Police

Finance Director

ATTACHMENT: Memorandum of Understanding Between the Prince William County Police Department and the Virginia Interfaith Center for Public Policy

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MEMORANDUM OF UNDERSTANDING

BETWEEN

THE PRINCE WILLIAM COUNTY POLICE DEPARTMENT

AND

THE VIRGINIA INTERFAITH CENTER FOR PUBLIC POLICY

I. Purpose and Parties

The purpose of this Memorandum of Understanding (MOU) between the Prince William County Police Department (PD) and the Virginia Interfaith Center for Public Policy (VICPP) is to foster a partnership designed to provide coordination of outreach, training, and educational service opportunities to houses of worship located in Prince William County under the FY 2022 Hate Crimes Grant Funding Opportunity through the Virginia Department of Criminal Justice Services (DCJS).

This shall be achieved by the cooperative effort of the members of the Community Engagement Section of the PD and VICPP and extended to the houses of worship who have formally expressed interest in receiving potential services under this grant funding opportunity.

- A. The Prince William County Police Department aims to deliver efficient and effective police services through a shared responsibility with our community that enhances the quality of life and strengthens public trust. The Department is a nationally accredited law enforcement agency providing 24/7 coverage to residents, business owners, and visitors in Prince William County. With an authorized strength of over 700 sworn officers, the Department is comprised of four divisions and 13 bureaus, including patrol services, specialty units, and investigative and support resources. The Prince William County Police Department is responsible for effectively and impartially enforcing the law while serving and protecting the community.
- B. The Virginia Interfaith Center for Public Policy (VICPP) is a non-partisan coalition of 23,000 members including 700 faith communities and 1,000 clergy of all faiths and people of goodwill, all working for a more just society. Founded in 1982, VICPP is the largest statewide advocacy voice for the faith community in Virginia. The organization focuses primarily on issues of economic, racial and social justice. With more than 23,000 activists connected with the organization, VICPP's grassroots work is organized through local chapters and affiliates, partner congregations and individuals across the Commonwealth.

II. Mission and Goals

The PD and the VICPP have a shared mission to build positive and meaningful relationships with the faith community in Prince William County and promote the safety and welfare of all those who attend local houses of worship. The goals of this MOU are to establish guidelines with respect to the expectations and description of duties performed under the FY 2022 Hate Crimes

Grant Funding Opportunity through the Virginia Department of Criminal Justice Services (DCJS). Both parties shall endeavor to foster a relationship of cooperation, mutual support, and coordination of resources as they work together to educate the community and reduce and prevent hate- or bias-motivated offenses against members of the diverse faith community in Prince William County.

As of the most recent census, Prince William County is considered the most diverse county in Virginia and is fortunate to be home to an equally diverse and active faith-based community. There are numerous houses of worship throughout the county encompassing a vast number of different religions and faiths.

Over the years, there have been a few incidents of reported threats or potential crimes against houses of worship. All reported incidents of potential hate crimes or bias motivated offenses are taken seriously by the PD and diligently and vigorously investigated. While all reported incidents may not meet the state's specific reporting definition of a hate crime or bias-motivated offense, all of the incidents are still extremely troubling and disturbing and result in members of the targeted faith community feeling more vulnerable and less safe. The incidents also serve as a sobering reminder that there are individuals who may go beyond threats. With that in mind, places of worship should take reasonable measures to strengthen the safety and security of their buildings and properties for their members. As part of this project, the PD, in conjunction and partnership with the VICPP, will conduct outreach, training, and security assessments with the places of worship that have expressed a deep interest in enhancing the safety and security of their respective locations for the purpose of preventing and reducing the opportunity of hate crimes or bias motivated offenses against houses of worship in Prince William County.

III. Description of Respective Duties

- A. To the extent resources are available, the PD shall provide law enforcement expertise, security training, and outreach services, to the extent resources are available and designated at no cost to the VICPP and the participating houses of worship. This service does not include employment of off-duty detail officers hired outside of this MOU during special activities or services at the houses of worship. The PD shall:
- Conduct an overview of the proposed program and coordinate program steps and milestones with VICPP and each of the houses of worship that expressed interest in participating in the program. Those institutions are: (1.) Manassas Mosque; (2.) Buckhall Church; (3.) Dar al Noor; (4.) Mclean Bible Church; (5.) Greater Mount Calvary Christian Church; (6.) Congregation Ner Shalom; (7.) Harvest Life Church; (8.) First African Methodist Episcopal Church of Manassas; (9.) Sikh Gurdwara of Manassas; and (10.) Wat Kampuchea Krom.
 - Offer and provide security training and terrorism awareness training to each of the participating houses of worship.
 - Create educational and outreach content that can be used by the PD, VICPP, and the houses of worship that promotes a safe and inclusive faith community and educates the public and members of the faith community on the reduction and prevention of hate crimes or bias motivated offenses.
 - Conduct a comprehensive security survey and assessment of the physical locations of the houses of worship.

- Provide recommendations to each of the houses of worship on how they may enhance the security and safety of their locations.
- Utilize and disburse the funds provided by the FY2022 Hate Crimes Grant funding opportunity for qualified expenditures to enhance the physical security at the participating institutions' locations based on the resulting recommendations of the security assessments and the agreement of the participating houses of worship. The enhancements may be achieved through security features such as technology (e.g., security cameras, access controls, etc.) and target hardening (e.g., bullet/blast-proof windows or doors, physical security controls, bollards, etc.). It should be noted that the disbursement of funds under this program shall be based on security needs, practicality, overall costs, and the availability of funds. Participating institutions may receive different amounts compared to participating counterparts based on overall security needs following the completion of the security assessments. Qualifying expenditures are defined within the grant parameters provided by DCJS.
- Follow-up with each of the participating houses of worship on a regular and continuing basis for refresher training and to ensure the sustainment of the goals of this program.

B. The VICPP shall assist the PD by providing support and assistance through outreach and coordination with their member institutions who are participating in the program. The VICPP shall:

- Participate in the initial overview of the program with the participating houses of worship.
- Collaborate with the PD's Community Engagement Section to develop outreach and educational content as it relates to the prevention of hate crimes or bias motivated offenses.
- Assist in planning any mutual outreach or educational events or activities that further the goals of this grant program.
- Provide its expertise and assist in networking and building relationships with the faith community and educating the general public to help reduce and prevent hate crimes or bias motivated offenses.

IV. Desired Outcomes

Through this cooperative effort, the PD and the VICPP wish to ensure all members of the faith community in Prince William County feel safe while participating in faith-based services and events and reduce and prevent hate crimes or bias motivated offenses targeting the faith community. They further desire to educate all members of the community on creating a safe and inclusive environment for the members of all faiths.

V. Duration/Termination of MOU

The term of this MOU shall be from the date of execution of this MOU by both parties until the grant end date of June 30, 2022, or the exhaustion of available funds under the Hate Crimes Grant Program.

VI. No Third-Party Beneficiaries

Nothing in this MOU shall entitle any person or entity other than VICCP and PD to any claims, rights or remedies of any kind.

IT IS HEREBY AGREED that

Peter Newsham, Chief of Police
Prince William County Police Department

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF _____

SUBSCRIBED AND SWORN to before me, a Notary Public in and for the Commonwealth of Virginia, on this ____ day of _____, 2021, by Peter Newsham.

Notary Public

My Commission Expires: _____

Name, Title
Virginia Interfaith Center for Public Policy

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF _____

SUBSCRIBED AND SWORN to before me, a Notary Public in and for the Commonwealth of Virginia, on this ____ day of _____, 2021, by **Name**.

Notary Public

My Commission Expires: _____

MOTION: FRANKLIN

**January 18, 2022
Regular Meeting**

SECOND: BODDYE

Res. No. 22-034

RE: BUDGET AND APPROPRIATE \$111,909 IN BUILDING DEVELOPMENT FEE REVENUE, \$7,801 IN FIRE MARSHAL'S OFFICE DEVELOPMENT FEE REVENUE, \$243,054 FROM THE BUILDING DEVELOPMENT FEE RESERVE, AND TRANSFER, BUDGET, AND APPROPRIATE \$34,741 FROM THE ECONOMIC DEVELOPMENT OPPORTUNITY FUND AND \$126,987 FROM THE GENERAL FUND TO THE DEPARTMENT OF DEVELOPMENT SERVICES AND FIRE MARSHAL'S OFFICE FOR INCREASED STAFFING TO SUPPORT THE TARGETED INDUSTRY PROGRAM

ACTION:

WHEREAS, the Department of Development Services and the Fire Marshal's Office are responsible for expediting the review of the plans associated with Targeted projects; and

WHEREAS, the program was developed in 1995, and has expanded over the last 26 years without any staffing resources being provided to support the additional plan review and inspection workload. The Department of Development Services and the Fire Marshal's Office has capacity to handle approximately fifty Targeted Industry projects. The Targeted Industry Program has grown to the point that we are reaching the fifty-project cap; therefore, Development Services and the Fire Marshal's Office can no longer support additional Targeted Industry projects above the cap; and

WHEREAS, Economic Development is now in a position of having to decide which Targeted projects will receive expedited permitting and which ones will not. This sends a message that Prince William County is not open for business; and

WHEREAS, the Department of Development Services and the Fire Marshal's Office are requesting an additional team of staff. The team of sixteen staff members is comprised of twelve (12) positions in Development Services and four (4) positions in the Fire Marshal's Office. The request is to add eight (8) positions in January 2022 and the remaining eight (8) positions as part of the Fiscal Year 2023 Budget process. By adding an additional team, staff will be able to handle an additional thirty projects. The positions are supported by Building Development fee revenue and Fire Marshal's Office Development Services fee revenue paid by developers and General Fund support, along with one-time funding from the Building Development Fee Reserve and the Economic Development Opportunity Fund, which are sufficient to cover the associated salary, benefits, and other position start-up costs;

January 18, 2022
Regular Meeting
Res. No. 22-034
Page Two

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby budgets and appropriates \$111,909 in Building Development Fee Revenue, \$7,801 in Fire Marshal's Office Development Fee Revenue, \$243,054 from the Building Development Fee Reserve, and Transfer, Budget, and Appropriate \$34,741 from the Economic Development Opportunity Fund and \$126,987 from the General Fund to the Department of Development Services and Fire Marshal's Office for Increased Staffing to Support the Targeted Industry Program;

BE IT FURTHER RESOLVED that the Prince William Board of County Supervisors hereby authorizes the following positions and directs the Acting County Executive to include them in the Proposed Fiscal Year 2023 Budget:

Development Services Technician (B21)	2.0 FTE
Plans Reviewer (C42)	2.0 FTE
Development Project Manager (C43)	1.0 FTE
Principal Engineer (C45)	1.0 FTE
Administrative Technician (B21)	1.0 FTE
Senior Engineer (C43)	1.0 FTE

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Vega, Wheeler

Nays: Lawson

Absent from Vote: None

Absent from Meeting: None

For Information:

Wade Hugh, Director of Development Services

Chief Timothy Keen, Director of Fire and Rescue

Christina Winn, Director of Economic Development

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: LAWSON

**January 18, 2022
Regular Meeting
Res. No. 22-035**

SECOND: BAILEY

**RE: PROCLAIM – FEBRUARY 9, 2022 – SCHOOL CROSSING GUARD APPRECIATION
DAY IN PRINCE WILLIAM COUNTY**

ACTION: APPROVED

WHEREAS, child safety is a major concern in the everyday lives of the citizens of Prince William County; and

WHEREAS, during the school year, student pedestrian safety is the primary mission for the 91 School Crossing Guards in Prince William County; and

WHEREAS, Prince William County is blessed with professional School Crossing Guards, all highly qualified men and women, who, by temperament and training, are fully prepared to meet the challenges of protecting our school children and training them in pedestrian safety; and

WHEREAS, in the 58-year history of the Crossing Guards, there have been no deaths or serious injuries of any child at any school crossing; and

WHEREAS, it is proper and fitting that we give special recognition to those men and women who provide an invaluable service to our community, sometimes under adversarial, dangerous, or hostile conditions in the performance of their duties;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby proclaims February 9, 2022 as School Crossing Guard Appreciation Day in Prince William County;

BE IT FURTHER RESOLVED that the Prince William Board of County Supervisors hereby encourages citizens of Prince William County to make a special effort to let the highly dedicated School Crossing Guards, who make our County a safe place to live, work, and play, know that they are appreciated.

Votes:

Ayes: Angry, Bailey, Boddye, Franklin, Lawson, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

Abstain from Vote: Candland, Vega

For Information:

Chief of Police

ATTEST: _____



Clerk to the Board

MOTION: BODDYE

**January 18, 2022
Regular Meeting
Res. No. 22-036**

SECOND: LAWSON

RE: COMMEND – STAFFORD AIRPORT MANAGER EDWARD WALLIS FOR HIS TWENTY YEARS OF SERVICE

ACTION: APPROVED

WHEREAS, Edward Wallis is retiring after twenty years of service to the Northern Virginia community; and

WHEREAS, Mr. Wallis has spent the past two decades in service to the public as an employee and the eventual Manager of the Stafford Regional Airport, which services the Prince William, Stafford, and Fredericksburg areas; and

WHEREAS, Mr. Wallis has fulfilled the airports mission of creating transportation opportunities by providing and promoting aviation services for current and aspiring aviators, travelers, and the surrounding Fredericksburg and Prince William County community; and

WHEREAS, Mr. Wallis has overseen various improvements to the Stafford Regional Airport, including the transition of the airport's terminal from a triple-wide trailer to a permanent structure of more than 10,000 square feet, and the latest final expansion of its runway from 5,000 feet to 6,000 feet to accommodate more diverse aircraft;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby commends Edward Wallis for his twenty years of service to the community through the Stafford Regional Airport and congratulates him on his retirement.

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

Abstain from Vote: Vega

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: BODDYE

**January 18, 2022
Regular Meeting
Res. No. 22-037**

SECOND: LAWSON

RE: COMMEND – EILEEN THRALL FOR TWENTY YEARS OF DEDICATED SERVICE TO PRINCE WILLIAM COUNTY AS A MEMBER OF THE BOARD OF ZONING APPEALS

ACTION: APPROVED

WHEREAS, the Prince William County Board of Zoning Appeals reviews and decides appeals of zoning determinations and requests for variances to zoning provisions; and

WHEREAS, Mrs. Eileen Thrall was first appointed as a regular member of the Board of Zoning Appeals in January 2002, to decide on the merits of cases based on the County zoning ordinances and Virginia legislative requirements; and

WHEREAS, Mrs. Thrall sustained the trust and confidence of the Board of County Supervisors and the 31st Judicial Court of Virginia, which appointed her for four consecutive five-year terms that ended in December 2021; and

WHEREAS, Mrs. Thrall earned the trust and confidence of fellow Board members who elected her as Board Chair for four years through 2017 in addition to nine years as Board Vice-Chair; and

WHEREAS, Mrs. Thrall imparted knowledge, wisdom, and inspiration to those she mentored, and compassionate understanding to those seeking a fair, impartial ruling; and

WHEREAS, Mrs. Thrall has brought respect, honor, and integrity to Prince William County and the Board of Zoning Appeals by consistently demonstrating the highest level of ethics and moral character; and

WHEREAS, Mrs. Thrall should be recognized for the excellence of her unwavering commitment, willingness, and ability to comprehend sometimes complicated case facts, and to respond impartially and objectively in all cases before the Board of Zoning Appeals;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby commends Eileen Thrall for her twenty years of service to Prince William County, as a member of the Board of Zoning Appeals, and recognizes her legacy of dedication, enthusiasm, and outstanding public service to the Greater Prince William community.

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

Abstain from Vote: Vega

January 18, 2022
Regular Meeting
Res. No. 22-037
Page Two

ATTEST: Andrea P. Madden
Clerk to the Board

MOTION: BODDYE

**January 18 2022
Regular Meeting
Res. No. 22-038**

SECOND: LAWSON

RE: COMMEND – BILL LAKE FOR HIS FOUR DECADES OF SERVICE

ACTION: APPROVED

WHEREAS, Bill Lake is retiring after decades of service to the Prince William County community; and

WHEREAS, Mr. Lake has spent the last forty-two (42) years in service to the public as a Prince William County employee; and

WHEREAS, Mr. Lake started working in housing with the county's Department of Social Services where he administered the Section 8 Rental Assistance Program (now the Housing Choice Voucher Program) and managing the State Rental Rehabilitation Program; and

WHEREAS, Mr. Lake has served as Director of the Housing and Community Development Office, which creates affordable housing opportunities and neighborhood resources for low and moderate-income area residents, for the past six years; and

WHEREAS, Mr. Lake has overseen various improvements to the office, including a complete ADA Renovation of the Office of Housing located in the A.J. Ferlazzo Building and implementing a major software upgrade for the Housing Choice Voucher Division and the Community Planning and Development Division of Housing; and

WHEREAS, Mr. Lake supervised the County's Neighborhood Housing Rehabilitation Program, which has provided more than \$16,000,000 in loans, as well as the First-Time Homebuyer Program, which has provided \$19,900,000 in loans to date;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby commends Bill Lake for his far-reaching and numerous contributions during his forty-two years of service to the community.

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

Abstain from Vote: Vega

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: ANGRY

**January 18, 2022
Regular Meeting
Ord. No. 22-01**

SECOND: BODDYE

**RE: CONSIDER ADOPTION OF AN ORDINANCE TO VACATE 0.34268 ACRES OF
RIDGEFIELD VILLAGE DRIVE RIGHT-OF-WAY – NEABSCO MAGISTERIAL DISTRICT**

ACTION: APPROVED

WHEREAS, the Prince William County Department of Transportation has requested that the Prince William Board of County Supervisors (Board) consider adoption of an ordinance to vacate 0.34268 acres of Ridgefield Village Drive right-of-way located in the Neabsco Magisterial District; and

WHEREAS, the right-of-way was dedicated for public street purposes in Instrument Number 200011200001009; and

WHEREAS, Proffer #32 (Excess Ridgefield Drive Right-of-Way) of Rezoning #REZ2016-00018, Apollo Enterprises, LLC, requires the applicant (Apollo Enterprises, LLC) to request the County to vacate and convey excess right-of-way depicted as Area A on the Rezoning Transportation Exhibit to the Ridgefield Village Homeowners Association, GPIN 8093-81-9118; and

WHEREAS, after the right-of-way is vacated and conveyed to the referenced Homeowners Association, the applicant can satisfy the proffer; and

WHEREAS, the County is considering vacating the referenced right-of-way given that it is a rezoning proffer requirement; and

WHEREAS, on November 23, 2021, via Resolution Number (Res. No.) 21-625, the Board authorized a public hearing to consider the vacation of the designated portion of the plat containing 0.34268 acres of right-of-way known of record as Ridgefield Village Drive; and

WHEREAS, pursuant to Section 15.2-2272(2) of the Code of Virginia, 1950 as amended, the Board has fulfilled all legal requirements by holding this public hearing to allow all interested parties to be heard; and

WHEREAS, pursuant to Section 15.2-2204 of the Code of Virginia, 1950 as amended, the Board has also given notice of the public hearing to consider adoption of an ordinance to vacate this right-of-way by publishing notice at least once a week for two (2) successive weeks in a newspaper having general circulation in the County; and

WHEREAS, pursuant to Section 15.2-2272(2) of the Code of Virginia, 1950 as amended, a public hearing has been duly advertised for this purpose and was conducted on January 18, 2022, and all interested parties were heard; and

January 18, 2022
Regular Meeting
Ord. No. 22-01
Page Two

WHEREAS, under Section 15.2-2272(2) of the Code of Virginia, 1950 as amended, vacating the designated portion of the plat containing the referenced right-of-way will nullify the dedicated right-of-way for public street purposes, and the vacated right-of-way vests fee simple title to each adjacent property owner; and

WHEREAS, upon recordation of the requisite ordinance in conformity with Section 15.2-2272(2) of the Code of Virginia, 1950 as amended, the vacated right-of-way will immediately vest in fee simple in accordance with Section 15.2-2274 to the following property owner with or without their consent:

- Ridgefield Village Homeowners Association, P.O. Box 10133, Fairfax, Virginia, GPIN 8093-81-9118; and

WHEREAS, the right-of-way being vacated is located on the periphery of the original subdivision plat #00-00413, Ridgefield Village, Section 4, pursuant to Section 15.2-2274 of the Code of Virginia, 1950 as amended, upon recordation of the vacation, title to the entire vacated area shall vest to the Ridgefield Village Homeowners Association, GPIN 8093-81-9118; and

WHEREAS, after the ordinance for the vacated right-of-way is recorded in the land records, the provisions of Section 15.2-2274 shall by operation of law vest title to the vacated right of way in the Ridgefield Village Homeowners Association as the owner of the abutting property automatically; and

WHEREAS, the area to be vacated is 0.34268 acres, and by operation of law the property owner will receive 0.34268 acres of land; and

WHEREAS, County staff recommends the adoption of an ordinance to vacate 0.34268 acres of Ridgefield Village Drive right-of-way as depicted on the attached plat;

NOW, THEREFORE, BE IT ORDAINED that the Prince William Board of County Supervisors hereby adopts an ordinance to vacate 0.34268 acres of Ridgefield Village Drive right-of-way located in the Neabsco Magisterial District, as shown on the plat entitled "Plat Showing Street Vacation a Portion of the Lands of the Board of County Supervisors of Prince William County, Instrument Number 200011200001009, Neabsco Magisterial District, Prince William County, Virginia, Prepared by Dewberry Engineers, Inc., Dated October 28, 2021;"

January 18, 2022
Regular Meeting
Ord. No. 22-01
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BE IT FURTHER ORDAINED that the Prince William Board of County Supervisors hereby authorizes the Director of Transportation, and / or, the Director of the Department of Development Services, or their designees, to execute any such documents that are necessary, and / or appropriate, to affect the intent of this ordinance and are approved as to form by the County Attorney's Office.

ATTACHMENT: Plat Showing Street Vacation a Portion of the Lands of the Board of County Supervisors of Prince William County, Instrument Number 200011200001009, Neabsco Magisterial District, Prince William County, Virginia, Prepared by Dewberry Engineers, Inc., Dated October 28, 2021

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

County Attorney

Director of Transportation

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: BODDYE

**January 18, 2022
Regular Meeting
Res. No. 22-039**

SECOND: BAILEY

RE: AUTHORIZE THE COUNTY'S CHIEF FINANCIAL OFFICER, TO EXECUTE THE CERTIFICATION OF RECEIPT OF CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS, APPROVED AS TO FORM BY THE BY THE COUNTY ATTORNEY'S OFFICE, FOR THE USE OF, \$10,000,000 CASH, TO THE HUMAN SERVICES ALLIANCE OF GREATER PRINCE WILLIAM FROM THE COUNTY'S ALLOCATION OF THE OF AMERICAN RECUSE PLAN ACT FUNDS TO SUPPORT THE COMMUNITY FEEDING TASK FORCE

ACTION: APPROVED

WHEREAS, COVID-19 had a significant negative impact on vulnerable and underserved populations in Prince William County; and

WHEREAS, residents in Prince William County continue to be severely impacted by the lasting public health emergency and many residents still need financial assistance; and

WHEREAS, on May 19, 2021, the County received its first allocation of \$45,678,530 in Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) under the American Rescue Plan Act (ARPA); and

WHEREAS, on June 15, 2021, the Prince William Board of County Supervisors (Board), by its Resolution Number (Res. No.) 21-352, accepted, budgeted, and appropriated the first CSLFRF allocation under ARPA of \$45,678,530 in the COVID-19 Response Special Revenue Fund; and

WHEREAS, on September 14, 2021, the Board announced its intent to allocate \$10,000,000 for the Human Services Alliance of Greater Prince William to administer grants in the community to non-profits and faith-based organizations that will address the needs of residents impacted by COVID-19; and

WHEREAS, the United States Department of Treasury guidance allows the CSLFRF funds to be used for expenses associated with the negative financial impacts from COVID-19, including addressing negatively impacted households; and

WHEREAS, to distribute the funds to the appropriate eligible recipients, the County will enter into an agreement with the subrecipient, the Human Services Alliance of Greater Prince William, a non-profit, non-stock Virginia corporation, which is titled the Certification for Receipt of Coronavirus State and Local Fiscal Recovery Funds from Prince William County (Agreement);

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Res. No. 22-039
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NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby authorizes the County's Chief Financial Officer, its Director of Finance, to execute the Certification for Receipt of Coronavirus State and Local Fiscal Recovery Funds, approved as to form by the by the County Attorney's Office, for the use of, \$10,000,000 cash to the Human Services Alliance of Greater Prince William from the County's allocation of the American Rescue Plan Act funds to support grants in the community to non-profits and faith-based organizations that will address the needs of residents impacted by COVID-19.

ATTACHMENT: Certification for Receipt of Coronavirus State and Local Fiscal Recovery Funds from Prince William County

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Area Agency on Aging

ATTEST: _____

Andrea P. Madden

Clerk to the Board

Certification for Receipt of Coronavirus State and Local Fiscal Recovery Funds from Prince William County

We the undersigned represent The Human Services Alliance of Greater Prince William (the “subrecipient entity”) and we certify and agree that:

General:

1. We have the authority to request payment on behalf of the subrecipient entity from Prince William County’s (the “County’s”) share of Coronavirus State and Local Fiscal Recovery Funds (CSLFRF), which it received pursuant to Section 602(b) and 603(b) of the Social Security Act, as added by Section 9901 of the American Rescue Plan Act (ARPA), Pub. L. No. 117-2 (March 11, 2021).
2. The subrecipient entity understands the County will rely on this certification as a material representation for making a payment to the subrecipient entity.
3. We understand the subrecipient entity will not receive continued funding from the County beyond December 31, 2024, from any source to continue paying expenses or providing services that were initiated or previously supported from CSLFRF funds prior to December 31, 2024.
4. We understand that the subrecipient entity’s receipt and use of CSLFRF funds are further conditioned on the expectations found in Attachment A, which is attached to and made part of this Certificate.

Use of Funds:

5. The subrecipient entity understands and agrees that the funds disbursed under this subaward may only be used in compliance with Section 603(c) of the Social Security Act and U.S. Treasury’s regulations implementing that section, and guidance issued by the Treasury regarding the foregoing.
6. The subrecipient entity will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project.
7. The uses of the CSLFRF funds received as payment from the County under Sections 603(c) of the Social Security Act will be used only to cover those costs that:
 - a. Respond to or mitigate the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) or its economic impacts;
 - b. Cover costs incurred as a result of such emergency; or

- c. Address the negative economic impacts of such emergency.
8. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.
 9. The subrecipient entity may use funds provided under this award to cover both direct and indirect costs, unless otherwise defined in Attachment A.
 10. Any CSLFRF funds provided pursuant to this certification cannot be used as revenue replacement for lower-than-expected revenue collections from any other revenue source.
 11. Any CSLFRF funds received pursuant to this certification will not be used for expenditures for which the subrecipient entity has received funds from any other emergency COVID-19 supplemental funding source (whether state, federal, or private in nature) for that same expense nor may CSLFRF funds be used for purposes of matching other federal funds unless specifically authorized by federal statute, regulation, or guideline.

Period of Performance:

12. The period of performance for this award begins on the date hereof and ends on December 31, 2026, unless otherwise defined by Attachment A. As set forth by Treasury's implementing regulations, the Subrecipient Entity may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024, unless otherwise defined by Attachment A.
13. Any funds that are not expended or that will not be expended on necessary expenditures on or before December 31, 2024, by the subrecipient entity, must be returned to the County no later than January 31, 2025. If such funds are not returned to the County within 30 days of December 31, 2024, the subrecipient entity understands the County will take legal action to recoup the funds.[*Note: purposes of this agreement "expended" means actual funds spent/paid for goods or services received or otherwise contractually incurred and obligated by December 31, 2024].

Adherence to Federal Guidelines, Rules, and Regulations:

14. Funds received as payment from the County pursuant to this certification must adhere to official federal guidance, rules, and regulations issued or to be issued regarding what constitutes a necessary expenditure (See the U.S. Treasury website for the most recent guidance concerning the use of CSLFRF funds provided under ARPA at www.treasury.gov/SLFRP.)
15. Any CSLFRF funds expended by the subrecipient entity in any manner that does not adhere to official federal guidance, rules, and regulations shall be returned to the County within 30 days of

a finding that the expenditure is disallowed, and that the County is entitled to recover any and all funds that are not repaid within 30 days of a finding that the expenditures are disallowed.

Documentation and Records:

16. As a condition of receiving the CSLFRF funds pursuant to this certification, the subrecipient entity shall retain documentation of all uses of the funds, including but not limited to payroll time records, invoices, and/or other related receipts. Such documentation shall be produced and provided to the County upon request.
17. The subrecipient entity must maintain proper accounting records to segregate these CSLFRF expenditures from those supported by other funding sources and that all such records will be subject to audit.
 - a. The subrecipient entity shall maintain records and financial documents sufficient to evidence compliance with Section 603(c) of the Social Security Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
 - b. The County, Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of the subrecipient entity in order to conduct audits or other investigations pertaining to the CSLFRF funds awarded by the County.
 - c. Pertinent records pertaining to CSLFRF funds awarded by the County shall be maintained by the subrecipient entity for a period of five (5) years after all funds have been expended or returned to the County, whichever is later.

Reporting:

18. The subrecipient entity agrees it will provide the County with periodic accounting for the funds it receives from the County, as defined in Attachment A, in a form and manner specified by the County for audit purposes.
19. The subrecipient entity agrees it will provide the County with a complete final accounting for the funds it receives from the County within 60 days of December 31, 2024, in a form and manner specified by the County for audit purposes.

Interest Earnings:

20. Any interest earned on the CSLFRF funds granted by the County to the subrecipient entity will only be used to fund additional expenses as identified in item 7 of this certification or will be

returned to the County in accordance with the provision enumerated by item 13 of this certification.

Conflict of Interest:

21. The subrecipient entity understands and agrees it must maintain a conflict-of-interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict-of-interest policy is applicable to each activity funded under this award. The subrecipient entity must disclose in writing to the County, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

Compliance with Applicable Laws and Regulations:

22. The subrecipient entity agrees to comply with the requirements of Section 603 of the Social Security Act, regulations adopted by Treasury pursuant to Section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. The subrecipient entity also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and the subrecipient entity shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

23. Federal regulations applicable to this award include, without limitation the following:

- a. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to the Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit act, shall apply to this award.
- b. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
- c. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated for reference.
- d. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
- e. New Restrictions on Lobbying, 31 C.F.R. Part 21.
- f. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§

g. Generally applicable federal environmental laws and regulations.

24. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:

- a. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d, et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color or national origin under programs or activities receiving federal financial assistance;
- b. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
- c. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
- d. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
- e. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

25. CSLFRF fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the provisions of the Uniform Guidance 2 C.F.R. Part 200, including: 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

False Statements:

26. The subrecipient entity understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or other remedy available by law.

Publications:

27. Any publications produced with funds from this award must display the following language:
“This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of subrecipient entity] by the U.S. Department of the Treasury.”

Protection for Whistleblowers:

28. In accordance with 41 U.S.C. § 4712, the subrecipient entity may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
29. The list of persons and entities referenced in the paragraph above include the following:
- a. A member of Congress or a representative of a committee of Congress;
 - b. An Inspector General;
 - c. The Government Accountability Office;
 - d. A Treasury employee responsible for contract or grant oversight or management;
 - e. An authorized official of the Department of Justice or other law enforcement agency;
 - f. A court or grand jury; or
 - g. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
30. The subrecipient entity shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

Award Information:

31. Pertinent award information related to the CSLFRF funds granted to the subrecipient entity:

Award Name: Coronavirus State and Local Fiscal Recovery Funds
Federal Awarding Agency: U.S. Treasury Department
Federal CFDA #: 21.019
Amount of Award: \$ _____
Subrecipient Entity DUNS #: _____

The subrecipient entity certifies that we have read the above certification and our statements contained herein are true and correct to the best of our knowledge.

**Subrecipient Entity
Chief Executive**

**Subrecipient Entity
Chief Financial Officer**

(printed name of official)

(printed name of official)

Signature:

Signature:

Date: _____

Date: _____

Received by: _____

Prince William County Government
Chief Financial Officer

_____ Date

MOTION: BODDYE

**January 18, 2022
Regular Meeting
Res. No. 22-040**

SECOND: BAILEY

RE: AUTHORIZE CLOSED MEETING

ACTION: APPROVED

WHEREAS, the Prince William Board of County Supervisors desires to consult with legal counsel and staff and discuss in Closed Meeting the following matters:

- Consultation with legal counsel and briefings by staff members pertaining to discussion or consideration of the acquisition of real property for public purposes, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; with the related discussion concerning an economic development item regarding expansion of prospective business or industry where no previous announcement has been made of the business' or industry's interest in expanding their facilities in the County, along with the related discussion or consideration of the investment of public funds for the economic development matter where competition or bargaining is involved, where, if made public initially, the financial interest of the County would be adversely affected, and where discussion in an open meeting would adversely affect the litigating posture, bargaining position, or negotiating strategy of the public body, (Section 2.2-3711(A) (3), (5) and (6)); and

WHEREAS, pursuant to Section 2.2-3711(A) (3), (5), and (6), VA Code Ann., such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby authorizes discussion of the aforestated matters in Closed Meeting.

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

County Attorney

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: BAILEY

**January 18, 2022
Regular Meeting
Res. No. 22-041**

SECOND: BODDYE

RE: APPOINT - KELLY EASTERLY - ANIMAL ADVISORY COMMITTEE

ACTION: APPROVED

WHEREAS, the term of Kelly Easterly as the Regular Neabsco Magisterial District Pet Owner Representative to the Animal Advisory Committee expired on December 31, 2021; and

WHEREAS, Supervisor Angry desires to appoint Kelly Easterly as the Regular Neabsco Magisterial District Pet Owner Representative to the Animal Advisory Committee; and

WHEREAS, a Notice of Intent to Appoint Kelly Easterly as the Regular Neabsco Magisterial District Pet Owner Representative to the Animal Advisory Committee was offered at the meeting of the Prince William Board of County Supervisors on January 11, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby appoints Kelly Easterly as the Regular Neabsco Magisterial District Pet Owner Representative to the Animal Advisory Committee;

BE IT FURTHER RESOLVED that the term of office for this appointment is one year and she shall serve at the pleasure of the Board.

<u>NAME</u>	<u>TYPE</u>	<u>REP</u>	<u>MEMBERSHIP</u>	<u>TERM</u>
Kelly Easterly	REG	NE	Pet Owner	12/31/2022

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Appointee

Animal Advisory Committee Liaison

BCC Manual

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: BAILEY

**January 18, 2022
Regular Meeting
Res. No. 22-042**

SECOND: BODDYE

RE: APPOINT – KEVIN C. RYCHLIK – SOCIAL SERVICES ADVISORY BOARD

ACTION: APPROVED

WHEREAS, due to a resignation, a vacancy exists for the Regular At-Large Representative to the Social Services Advisory Board; and

WHEREAS, Chair Wheeler desires to appoint Kevin C. Rychlik as the Regular At-Large Representative to the Social Services Advisory Board; and

WHEREAS, a Notice of Intent to Appoint Kevin C. Rychlik as the Regular At-Large Representative to the Social Services Advisory Board was offered at the meeting of the Prince William Board of County Supervisors on January 11, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby appoints Kevin C. Rychlik as the Regular At-Large Representative to the Social Services Advisory Board;

BE IT FURTHER RESOLVED that the term of office for this appointment is coterminous with that of the Board of County Supervisors which appointed him and he shall serve at the pleasure of the Board during that term.

<u>NAME</u>	<u>TYPE</u>	<u>REP</u>	<u>TERM</u>
Kevin C. Rychlik	REG	ATL	12/31/2023

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Appointee

Social Services Advisory Board Liaison

BCC Manual

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: BAILEY
SECOND: BODDYE
RE: APPOINT – WILLIAM H. MCCARTY, JR. – PRINCE WILLIAM COUNTY TRAILS AND BLUEWAYS COUNCIL
ACTION: APPROVED

January 18, 2022
Regular Meeting
Res. No. 22-043

WHEREAS, due to the resignation of Edward F. Dandar, Jr., a vacancy exists for a Regular At-Large Representative to the Prince William County Trails and Blueways Council; and

WHEREAS, Chair Wheeler desires to appoint William H. McCarty, Jr. as a Regular At-Large Representative to the Prince William County Trails and Blueways Council; and

WHEREAS, a Notice of Intent to Appoint William H. McCarty, Jr. as a Regular At-Large Representative to the Prince William County Trails and Blueways Council was offered at the meeting of the Prince William Board of County Supervisors on January 11, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby appoints William H. McCarty, Jr. as a Regular At-Large Representative to the Prince William County Trails and Blueways Council;

BE IT FURTHER RESOLVED that the term of office for this appointment is coterminous with that of the Board of County Supervisor which appointed him and he shall serve at the pleasure of the Board during that term.

<u>NAME</u>	<u>TYPE</u>	<u>REP</u>	<u>TERM</u>
William H. McCarty, Jr.	REG	ATL	12/31/2023

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Appointee

Prince William County Trails and Blueways Council Liaison

BCC Manual

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: BAILEY

**January 18, 2022
Regular Meeting
Res. No. 22-044**

SECOND: BODDYE

RE: APPOINT – PATRICIA KUNTZ – PLANNING COMMISSION

ACTION: APPROVED

WHEREAS, due to the upcoming resignation of Don Taylor, a vacancy will exist for the Regular At-Large Representative to the Planning Commission; and

WHEREAS, Chair Wheeler desires to appoint Patricia Kuntz as the Regular At-Large Representative to the Planning Commission; and

WHEREAS, a Notice of Intent to Appoint Patricia Kuntz as the Regular At-Large Representative to the Planning Commission was offered at the meeting of the Board of County Supervisors on January 11, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby appoints Patricia Kuntz as the Regular At-Large Representative to the Planning Commission;

BE IT FURTHER RESOLVED that the term of office for this appointment shall begin after the first Planning Commission meeting in February 2022, is coterminous with that of the Board of County Supervisors which appointed her, and she shall serve at the pleasure of the Board during that term.

<u>NAME</u>	<u>TYPE</u>	<u>REP</u>	<u>TERM</u>
Patricia Kuntz	REG	ATL-CH	12/31/2023

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Appointee

Planning Commission Liaison

BCC Manual

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: LAWSON

**January 18,2022
Regular Meeting
Res. No. 22-045**

SECOND: BAILEY

**RE: ACCEPT AND APPROVE CALENDAR YEAR 2022 INTERNAL AUDIT PLAN, AS
 AMENDED**

ACTION: APPROVED

WHEREAS, performance standard – 2440, Disseminating Results, of the International Standards for the Professional Practice of Internal Auditing, issued by the Institute of Internal Auditors (IIA) requires audit organizations to communicate the results of engagements to the appropriate parties, including those who can ensure that the results are given due consideration; and

WHEREAS, the Standards and best practices also require the audit organization to obtain input from management to ensure that its concerns about risk and other factors that could impede an organization from achieving its operational objectives are considered in developing the annual audit plan; and

WHEREAS, the internal audit charter approved by the Prince William Board of County Supervisors requires the governing body to approve the annual audit plan for the internal audit function; and

WHEREAS, the Prince William County Board Audit Committee of the Prince William Board of County Supervisors has reviewed the Proposed Internal Audit Plan Calendar Year Ending December 31, 2022, current Working Draft dated January 18, 2022, as amended submitted by RSM US, LLP; and the Board Audit Committee has determined that it should recommend to the Prince William Board of County Supervisors that the Proposed Internal Audit Plan Calendar Year Ending December 31, 2022, current Working Draft dated January 18, 2022, as amended submitted by RSM US, LLP, should be approved;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby accepts and approves the attached the Proposed Internal Audit Plan Calendar Year Ending December 31, 2022, current Working Draft dated January 18, 2022, as amended submitted by RSM US, LLP.

ATTACHMENT: Proposed Internal Audit Plan Calendar Year Ending December 31, 2022, Current Working Draft Dated January 18, 2022, as amended Submitted by RSM US, LLP

January 18, 2022
Regular Meeting
Res. No. 22-045
Page Two

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

County Executive

County Attorney

Chief Financial Officer

ATTEST: _____

Andrea P. Madden

Clerk to the Board



PRINCE WILLIAM COUNTY

Prince William County, Virginia Internal Audit – Proposed Internal Audit Plan Calendar Year Ending December 31, 2022

January 18, 2022



PRINCE WILLIAM COUNTY

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TRANSMITTAL LETTER



January 18, 2022

The Board Audit Committee of
Prince William County, Virginia
1 County Complex Court
Woodridge, Virginia 22192

RSM US LLP
1861 International Drive
Suite 400
McLean, VA 22102
O: 321.751.6200 F: 321.751.1385
www.rsmus.com

We hereby submit the proposed internal audit plan for calendar year ("CY") ending December 31, 2022 for Prince William County, Virginia ("County" / "PWC"), as determined by updating the risk assessment for the County. We will be presenting proposed internal audit plan for CY 2022 to the Board Audit Committee of Prince William County at the scheduled meeting on January 18, 2022.

We applied a broad-based, business view of risk, linked to the annual budget, operations and the strategic plan. We conducted interviews with members of the Board of County Supervisors ("BOCS"), the County Executive, Deputy County Executives, and Director of Finance/CFO to gain an understanding of their objectives and identified risks. During the interviews, we discussed and identified areas of high-risk, opportunities and vulnerabilities from their various levels of perspective.

The objective of this risk assessment is to develop a proposed internal audit plan, the purpose of which is to identify those areas determined as having a relatively high-risk profile or that otherwise require internal audit attention for various reasons. The proposed internal audit plan is *on-line real-time* and labeled as *proposed* because it is a *living document*. As factors change and situations arise, the proposed internal audit plan can and will change. As part of this risk assessment, 'risk' focuses on financial, strategic, performance/operational, and compliance risk, as well as the general effect of public perception related to County-wide activities and initiatives.

Our risk assessment considers 'inherent risk', which is the risk of a function in an environment void of controls. *Therefore, functions with inherently high-risk may be included in the identified proposed internal audit plan; although their inclusion does not mean 'issues' or concerns currently exist, but rather that the high-risk nature of the function is such that a higher potential exists for issues to develop.* We have provided a high-level process of each proposed audit function/area, the key potential financial, compliance, and public perception inherent risks, as well as the internal audit strategy for evaluating the effectiveness of the processes, procedures, and controls in place within the function.

We would like to thank the BOCS, the County Executive's Office, and the various departmental personnel involved in assisting us with developing the proposed internal audit plan.

Respectfully Submitted,

RSM US LLP

INTERNAL AUDIT



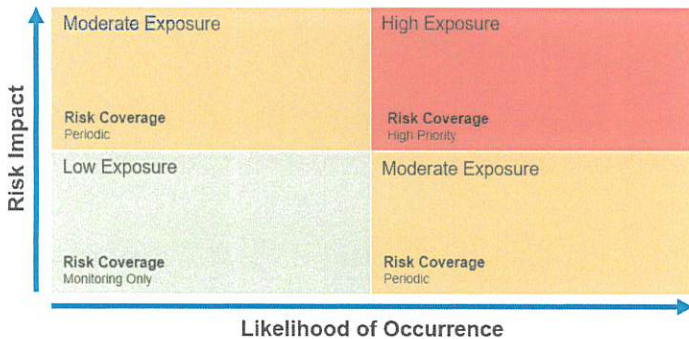
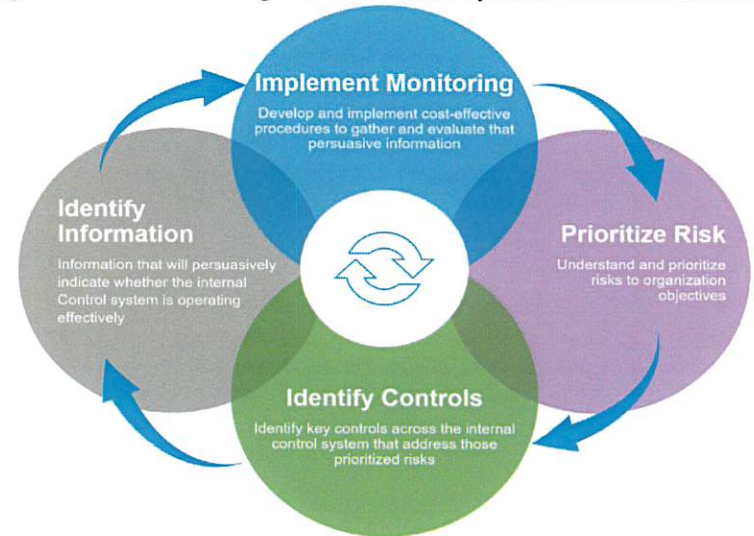
RISK ASSESSMENT METHODOLOGY

As previously noted, the objective of this risk assessment is to provide the County with a proposed internal audit plan that has coverage of those areas evaluated as having a relatively high-risk profile or that otherwise require internal audit attention for various reasons.

Our approach is based on the widely accepted Committee of Sponsoring Organizations (“COSO”) guidance on monitoring Internal Control Systems as shown below:

Preparing the proposed internal audit plan from the risk assessment will facilitate that resources are focused on areas, which are currently of most immediate concern to the County. Our risk assessment considers ‘inherent risk’, which is the risk of a function in an environment void of controls. Therefore, functions with inherently high-risk may be included in the proposed internal audit plan; although their inclusion does not mean ‘issues’ or concerns currently exist, but rather that the high-risk nature of the function is such that a higher potential exists for issues to develop. This proposed internal audit plan is *on-line real-time* and will be consistently presented in *draft* form because it is a *living document*. As factors change and situations arise, this proposed internal audit plan can and will change.

The chart below illustrates the exposure environment for positioning the County’s risks and evaluating the desired response based upon the likelihood of occurrence and priority of risk concerns. The proposed internal audit plan generally focuses on areas or functions that are high exposure and high priority (the upper right quadrant). We also consider other areas that are not included in this quadrant to insert a level of unpredictability into the proposed internal audit plan and risk assessment process in order facilitate County-wide awareness that all business units, functions and processes may be subject to an internal audit at any time.



Inherent Risk

- Risk of an occurrence before the effect of any existing controls.
- If you were building this process, what would you be concerned about?
- What can we not prevent?

Residual Risk

- Risk remaining after the application of controls.
- Potentially reduced impact or likelihood.

Our risk assessment was conducted utilizing a broad-based business view of risk. We conducted interviews with members of the BOCS to gain an understanding of their perspective of risk, focusing on their objectives in order to identify potential risks. We also conducted interviews with the County Executive, Deputy County Executives, Director of Finance/CFO, and other personnel within the County to identify risks, vulnerabilities and potential opportunities. Meeting with various levels within the County gave us insight and understanding of potential risk from their various levels of perspective. In addition, we reviewed the adopted budget for fiscal year 2022, the fiscal year 2022-2027 capital improvement plan, the strategic plan, as well as media coverage and BOCS meeting agendas, minutes, and other available documentation.



RISK ASSESSMENT METHODOLOGY (CONTINUED)

The risk assessment process drives the planned scope of the internal audit function and forms the basis of the proposed internal audit plan. Our approach primarily defines 'Risk' in a government entity as Financial and Compliance-related risk, as well as Public Perception risk. Strategic, performance and operational risks are also considered. We evaluate the level of risk present in each area / function, across a standard spectrum of industry-accepted risk categories as follows:

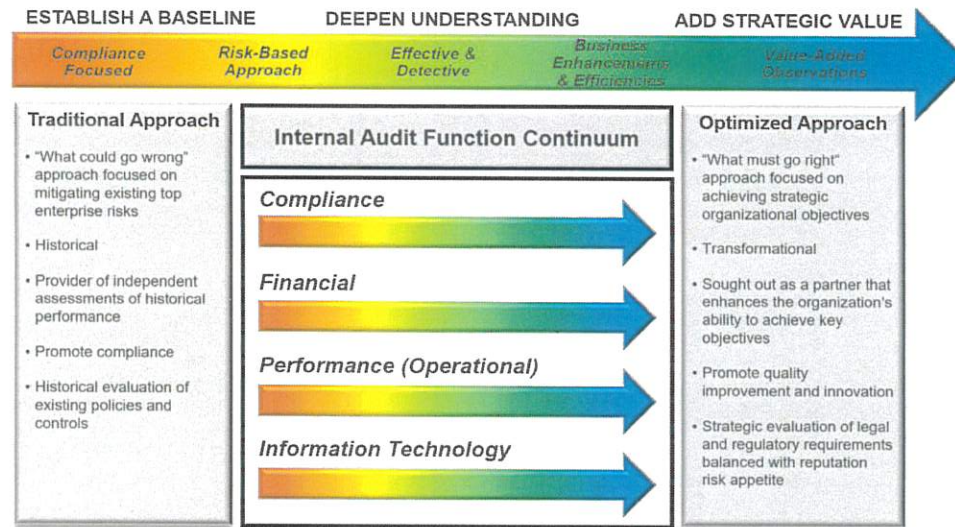
Control Environment	<ul style="list-style-type: none"> • Demonstrates commitment to integrity and ethical values • Exercises oversight responsibilities • Establishes structure, authority and responsibility • Demonstrates commitment to competence • Enforces accountability
Risk Assessment	<ul style="list-style-type: none"> • Specifies suitable objectives • Identifies and analyzes risk • Assesses fraud risk • Identifies and analyzes significant change
Control Activities	<ul style="list-style-type: none"> • Selects and develops control activities • Selects and develops general controls over technology • Deploys through policies and procedures
Information & Communication	<ul style="list-style-type: none"> • Uses relevant information • Communicates internally • Communicates externally
Monitoring	<ul style="list-style-type: none"> • Conducts ongoing and/or separate evaluations • Evaluates and communicates deficiencies

As shown on the following pages, a strong, high-functioning internal audit process has a balance of all types of internal audits and reviews. As such, the proposed internal audit plan includes Overall Audit Functions, Cycle Audits, Entity-Wide Audits, Individual Function Audits and Special Requests. The proposed plan may also include performance and / or consultative-type projects that assist management with strategy, ongoing initiatives and planning. We have presented a snapshot of the proposed internal audit plan working draft separately, as well as a summary of the planned audit strategy for each audit, subject to modification during the initial planning stages of each audit and subsequent discussions with management.

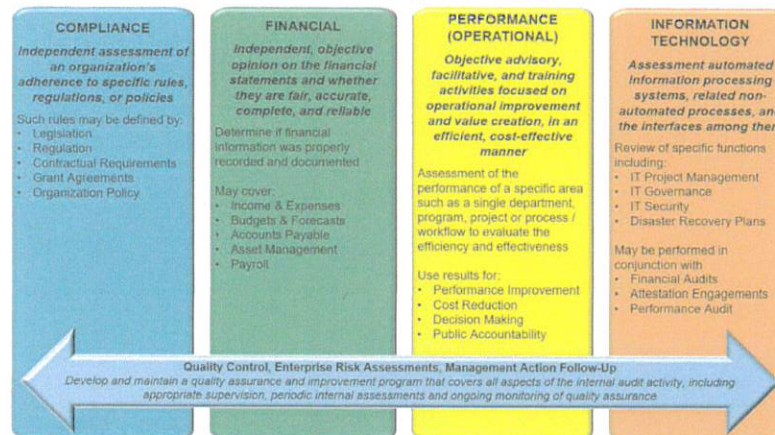


INTERNAL AUDIT CONTINUUM AND TYPES OF INTERNAL AUDITS

As an internal audit function develops and matures, the various types of audits performed will move through a lifecycle of the control environment in order to not only strengthen and enhance processes and controls, but also to facilitate strategy, decision-making and long-term planning.



The various types of audits that are proposed should include a hybrid mix of audit types, as shown below.





CALENDAR YEAR ENDED DECEMBER 31, 2022 INTERNAL AUDIT PLAN – WORKING DRAFT

As the County’s Internal Auditors, we have developed an internal audit methodology aligned with Institute of Internal Auditors’ International Standards for the Professional Practice of Internal Auditing and AICPA consulting standards. These include systematic audits selected through the risk assessment, ad hoc audits as new facts emerge, or requests by the BOCS or County Executive.

Overall Audit Functions

Risk Assessment and Audit Plan Development

As required by the RSM Internal Audit Methodology, the internal auditor uses risk assessment techniques in developing the internal audit plan and determining priorities for allocating internal audit resources. The Risk Assessment is used to examine auditable units and select areas for review to include in the internal audit plan that have the greatest risk exposure.

Update Risk Assessment and Audit Plan Development

Risk is not stagnant. It is constantly evolving. As factors change and situations arise, this plan can and will change. As required by the RSM Internal Audit Methodology, the risk assessment and proposed audit plan is required to be updated annually.

Follow-up Procedures

As required by the RSM Internal Audit Methodology, internal auditors should establish a follow-up process to ensure that management actions have been effectively implemented or that Management has accepted the risk of not taking action. Included within each report provided, for each audit completed, a Management Response section will be added for Management to respond and include an action plan for remediation (if needed), as well as a targeted date of completion. Follow-up procedures will be performed after the completion date noted by Management. Follow-up typically occurs after ample time has passed with the new control / procedure in place (generally six months) to verify and report the implementation status of the recommendations and Management’s action related to the previously reported findings. Annually, we perform procedures for those issues where the target dates have been reached to verify and report the implementation status of recommendations to the previously reported findings. Follow-up reports will be presented to the Audit Committee periodically through-out the calendar year.

Quality Control

The RSM Internal Audit Methodology requires the internal auditors to maintain a quality assurance and improvement program that covers all aspects of the internal audit activity, including appropriate supervision, periodic internal assessments and ongoing monitoring of quality assurance. RSM’s Quality Control processes specific to public sector clients include, when applicable, concurring partner review (independent of the engagement) and, when necessary, consultation with the County’s Attorney prior to reports being issued into the public record.





PROPOSED INTERNAL AUDIT PLAN – WORKING DRAFT (CONTINUED)

The objective of this assessment is to identify those areas judged as having a relatively high-risk profile or that otherwise require internal audit attention for various reasons. Through the risk assessment, we have identified and propose the following functions be reviewed during CY 2022. The below proposed subject areas are in no order.

ARPA MONITORING

Signed into law on March 11, 2021, The American Rescue Plan Act of 2021 (“ARPA”) provides \$350 billion in additional funding for state and local governments. The County was allocated ~\$91M of Coronavirus State & Local Fiscal Recovery Funds (“CSLFRF”) by the U.S. Treasury. ARPA specifies several eligible uses and restrictions for the funds that each recipient must comply with, including that funding must be incurred (obligated) by December 31, 2024, but expended by December 31, 2026. As with previous COVID-19 relief packages, implementation will be an extensive process as new or updated guidance is developed and released by the U.S. Treasury.

Inherent risks may include: Loss of funding due to failure to adequately monitor the disposition of received funds, including subrecipient spending; Failure to adhere to federal ARPA program requirements; Failure to adhere to internal policies and procedures; Insufficient internal reporting and/or documentation processing for ARPA procedures; Inappropriate expenditure of ARPA funding received.

Internal Audit Strategy: The primary objective of this internal audit will be to perform monitoring of the application process, reporting requirements, and adherence to any regulatory guidelines, policies and procedures governing the use of ARPA funds received by the County. Audit procedures may include review and assessment of the expenditure of ARPA funds received by the County, including funds spent directly by the County, as well as funds provided to subrecipients.

CYBER SECURITY AND PRIVACY – PENETRATION TESTING

Cybersecurity is a priority within the public sector. We have periodically performed network scanning and deeper targeted penetration testing since 2015. Threats are constantly changing and evolving, thus inherently high-risk. Organizations like the County are under constant attack from external attackers. The prospect of finding that an attacker has penetrated the organization’s defenses and is able to steal data from the organization’s network keeps most leaders up at night. As threats to data and systems have evolved, so have the requirements for safeguarding user and County information. The processes and people that support the security of technology are the key components in protecting these valuable business assets. Given the work from home environment due to the COVID-19 pandemic, it is imperative to constantly measure the security of technology assets to understand the ability to defend against threats.

Inherent risks may include: Undetected threats and attacks to County systems; Loss or manipulation of critical data; Systems and applications are not configured appropriately to support proper maintenance and monitoring (closed-loop feedback); County data is not being stored securely; and Time and resources may be inefficiently spent manually analyzing threats to County systems.

Strategy: The objective of *internal* penetration testing is to assess current security controls to determine the actionable impact from an attacker gaining access to the internal network. The objective of *external* penetration testing is to assess current security controls to determine the actionable impact from an attacker attempting to bypass perimeter security controls and accessing the internal network or sensitive data. The focus of penetration testing is not to prove that the network is free of all vulnerabilities; rather, the focus is to validate the organization’s security posture and configuration standards through assessing the resiliency of the internal network against a determined attacker. This level of testing relies heavily on techniques and toolsets favored by real-world threat actors in order to closely simulate an attack scenario and leverages both manual and automated testing methods.



PRINCE WILLIAM COUNTY

PROPOSED INTERNAL AUDIT PLAN – WORKING DRAFT (CONTINUED)

General Government Service Level Assessment

As with all government organizations, the County has a fundamental responsibility to be effective stewards of taxpayer money. The County has exercised restraint in allowing for an increase in the number of internal administrative/support personnel, even as the size of the County, the amount of revenues collected, and the number of resultant activities, processes, and procedures has increased. It is an appropriate goal to focus funding on expenditures that promote the continued growth and prosperity of the County, and the well-being of its residents, however, failing to maintain an appropriate level of staffing can have the opposite effect and can reduce the County's ability to effectively execute its mission and objectives.

Inherent risks may include: Loss of revenue through an inability to properly oversee the calculation and collection of County revenues; Misappropriation of assets when personnel are not available to appropriately monitor County vendors and the execution of contractor agreements; Ineffective operation of internal controls that could be skipped or bypassed to expedite the completion of key processes by personnel who may feel rushed or overwhelmed; Reduced services provided to County residents; and Decreased satisfaction from County residents as personnel are not able to complete their responsibilities timely as a result of increased workloads and decreased support.

Strategy: In the County's efforts to streamline general government operations while maintaining appropriate service levels in an increasingly challenging economic environment, the objective of this assessment will be to identify opportunities for improvement to the general government organization and staffing. The assessment will include comparisons with other jurisdictions. We will perform additional procedures on-site as deemed necessary a part of this assessment.

DATA GOVERNANCE AND PROTECTION

Data governance consists of the execution and enforcement of authority over the management of data and data-related assets. It is a continuous practice that permeates throughout the entire entity, rather than ownership being solely to Department of Information Technology ("DoIT"). Once implemented, it becomes a standard operating procedure which produces strong and reliable output, efficiency and communication across the County. Data governance enables data to be used as a strategic asset, and assists decision-makers define goals, objectives, and focus areas. Privacy concerns are inherently high-risk wherever sensitive information is collected, stored, used, and finally destroyed or deleted – in digital form or otherwise. As laws and regulations surrounding data protection are constantly changing, it is critical to keep abreast of any changes in laws/regulations and continually reassess compliance with data privacy and security regulations.

Inherent risks may include: Outdated, inadequate or undocumented policies, and procedures; Inadequate controls to detect fraud, waste and abuse; Inadequate segregation of duties; Inappropriate handling of data due to non-compliance with applicable standards; Non-compliance and inconsistencies with policies and procedures; and Failure to meet privacy concerns of stakeholders.

Strategy: The purpose of this internal audit will be to assess and identify any areas of risk associated with protection of sensitive data that could cause harm to the County. We will perform additional procedures on-site as deemed necessary to appropriately assess the operations and control environment.



PRINCE WILLIAM COUNTY

PROPOSED INTERNAL AUDIT PLAN – WORKING DRAFT (CONTINUED)

GASB 96 SUBSCRIPTION-BASED INFORMATION TECHNOLOGY ARRANGEMENTS

In May of 2020, the Governmental Accounting Standards Board (“GASB”) issued Statement No. 96, Subscription-Based Information Technology Arrangements (“SBITA”), which will be effective for fiscal years beginning after June 15, 2022. GASB 96 provides guidance on the accounting and financial reporting for SBITAs for government end users. A SBITA is defined as a contract that conveys control of the right to use another party’s (a SBITA vendor’s) information technology (IT) software, alone or in combination with tangible capital assets (the underlying IT assets), as specified in the contract period for a period of time in an exchange or exchange-like transaction. The two major components of the statement are the subscription asset, and the subscription liability. GASB 96 will have a huge impact on government-related entities.

Inherent risks may include: Inability to appropriately identify all related arrangements; Records are inaccurate or incomplete; SBITAs are not adequately tracked and properly recorded; Failure to adhere to requirements of the standard; Inefficient or inadequate internal compliance monitoring procedures.

Strategy: The purpose of this project will be to provide the County with technical assistances with the implementation of GASB 96.

CONTRACT ADMINISTRATION

Contract administration encompasses all contractual agreements. It includes those activities performed from the time a contract has been executed until the work has been completed and accepted, payment has been made, and disputes have been resolved. Although certain aspects of the procurement function are centralized within Procurement Services, many of the high-risk areas, such as, contract monitoring are decentralized to the individual departments/contract owners. Inherent risks may include: Outdated, inadequate or undocumented policies, and procedures; Inadequate controls to detect fraud, waste and abuse; Inadequate segregation of duties; Non-compliance/improprieties with Code of Virginia and County policies for solicitation and procurement; Unreported conflicts of interest; Vendor favoritism; Non-performance of vendors; Inappropriate spending due to non-compliance with contract terms; Non-compliance and inconsistencies with policies and procedures; and Failure to meet select contract provisions.

Strategy: The purpose of this internal audit will be to assess whether the system of internal controls over contract administration is adequate and appropriate for promoting and encouraging the achievement of management’s objectives for effective contract monitoring and administration. The scope of our work will include the following: Contract execution; Contract administration process analysis; Vendor monitoring procedures; Analysis of high-risk areas for existing contracts; and Testing of compliance and internal controls.



PROPOSED INTERNAL AUDIT PLAN – WORKING DRAFT (CONTINUED)

PUBLIC SAFETY COMMUNICATIONS SERVICE REVIEW AND STAFFING LEVELS

The office of Public Safety Communications (“PSC”) is responsible for managing the flow of information for the County’s public safety agencies for both 9-1-1 emergency and non-emergency situations. PSC employees are telecommunicators who receive, and process calls using secured Computer Aided Dispatch terminals to enter, clear, and modify confidential data in the Virginia Criminal Information Network and the National Crime Information Center, and answer multi-lined phone systems to assist police officers and other jurisdictions with various law enforcement, fire, and emergency rescue tasks. They are all required to be certified as Emergency Medical Dispatchers – a certification that must be renewed every two years.

Inherent risks may include: Undocumented or outdated business continuity plan in the event of a network failure; Inadequate system of controls in place to protect confidential data; Inadequate process for monitoring the issuance of employee licensures and certifications, re-certifications, and expirations; Improperly trained employees; Inefficient use of County resources due to under- or overstaffing of personnel during a shift; and Failure to meet established performance metrics that could adversely impact emergency response.

Strategy: The purpose of this internal audit will be to assess the appropriateness of current staffing levels in the PSC, proportionate to the volume and length of calls received during each of the three shift schedules. The audit will also include an examination of the documented policies, procedures, and related system of controls surrounding employee training and certification, consumer data protection, and business continuity plans.

Insurance Coverage

The County maintains insurance coverages to protect against the risk of financial loss due to different types of adverse events that could occur, related to categories such as property damage, the operation of County vehicles, injury to persons, and data breaches. An insurance coverage review provides insight to the County’s current exposure and coverage surrounding its own operations.

Inherent risks may include: Unforeseen exposure in a specific business unit or department without coverage, or with deficient coverage; Overlapping coverage; Overpaying premiums; and Inadequate controls to detect contractor non-compliance with insurance requirements.

Strategy: The purpose of this assessment will be to understand the current internal and third-party insurance coverage options, compared to the existing insurance coverages of the County. The assessment will include determining if there is possible overlap of coverage between policies and to identify possible coverage gaps.

Note: this assessment would be specific to liability/indemnification insurance coverages and would not include Health and Workers Compensation insurance. In addition, we will not provide any coverage recommendations, and the assessment will not include a review for insurance premium overpayment.



PRINCE WILLIAM COUNTY

PROPOSED INTERNAL AUDIT PLAN – WORKING DRAFT (CONTINUED)

Arts Council

The Prince William County Arts Council is a membership organization serving the greater Prince William area, including Prince William County, Manassas and Manassas Park. The Arts Council was formed to advise on matters concerning the arts, including various forms such as painting, dance, music, poetry, theatre, photography, etc. The Arts Council is primarily funded by the County and serves to support artists, arts organizations, and artistic programming throughout the community. The County provided the Arts Council with \$193,000 in funding as part of the approved FY 2022 budget, which is consistent with the funding provided through the FY 2021 budget.

Inherent risks may include: Inadequate controls to detect fraud, waste and abuse; Inadequate segregation of duties; Outdated, inadequate or undocumented policies, and procedures; and Non-compliance and inconsistencies with policies and procedures; and Transparency of budget to actual.

Strategy: The purpose of the internal audit will be to conduct a review of the controls, policies, and procedures surrounding the budgeting process; selection of community partners and grant funding; and procurement, validity and recordkeeping/reporting of related expenditures.



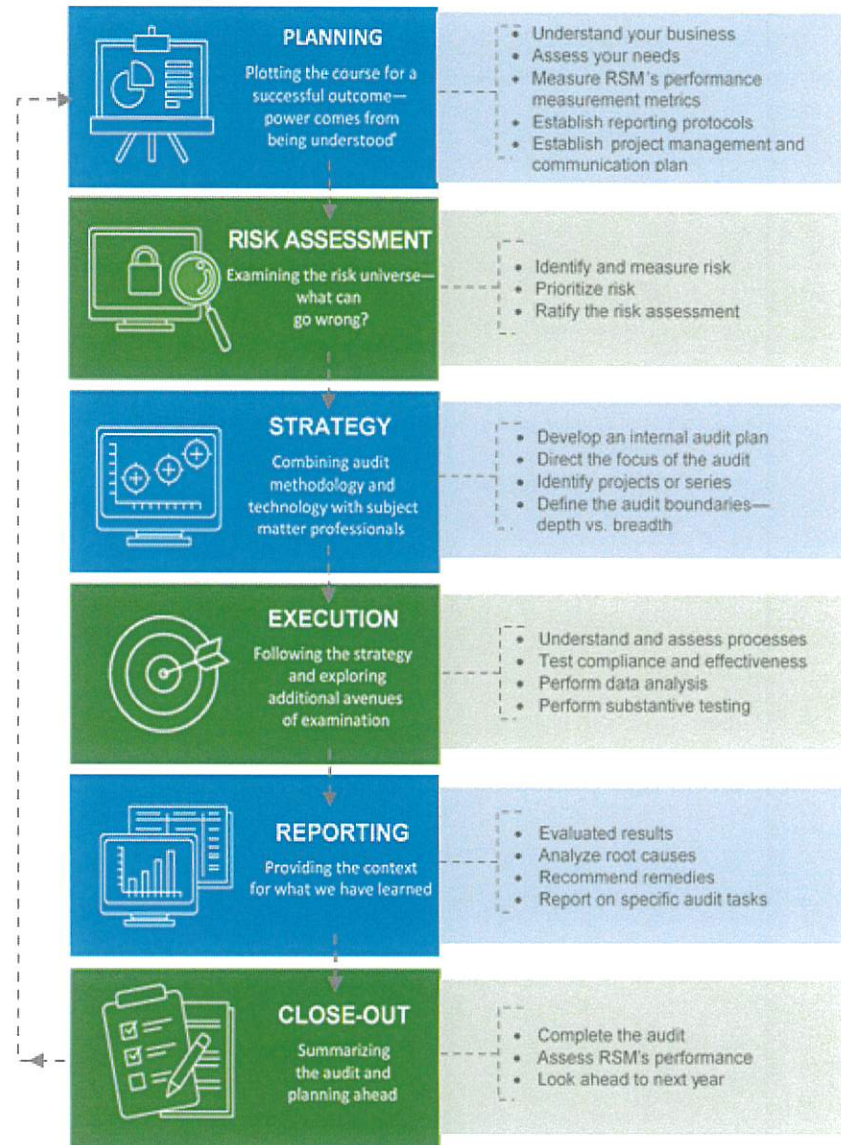
PRINCE WILLIAM COUNTY

APPENDIX: INTERNAL AUDIT METHODOLOGY

A strong, high-functioning internal audit process has a balance of all types of internal audits and reviews. These should include systematic audits selected through the risk assessment process and ad hoc audits as new facts emerge, or by request from the BOCS or the County Executive.

RSM has a comprehensive internal audit methodology with a holistic approach to assessing the County's most critical risks. There is no one-size-fits-all internal audit project; therefore, we have a flexible methodology that helps internal audit evolve from a necessary process to assume a more strategic role within the County. A high-level overview is included in the matrix below.

We leverage proven processes and advanced technology to help mitigate risk, monitor compliance and add value to the County. Our methodology is grounded in understanding the County's needs and working with the County to develop a responsive approach to meet and exceed those expectations. In addition, we integrate quality assurance and project management resources to increase visibility into internal audit projects, providing real-time results and insight into progress.





RSM US LLP
1861 International Dr.
Suite 400
McLean, Virginia 22102
321 751 6200
www.rsmus.com

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MOTION: LAWSON

**January 18, 2022
Regular Meeting
Res. No. 22-046**

SECOND: VEGA

**RE: DIRECT STAFF TO POSTPONE FOR FOUR TO SIX WEEKS THE DATA CENTER
OPPORTUNITY ZONE OVERLAY DISTRICT COMMUNITY MEETING
SCHEDULED FOR JANUARY 20, 2022**

ACTION: FAILED

WHEREAS, the Planning Office is scheduled to host a community meeting to listen to the public provide comments on the Data Center Opportunity Zone Overlay District prior to development of draft policies for the district; and

WHEREAS, Supervisor Lawson offered a directive requesting that staff postpone the January 20, 2022 meeting for four to six weeks due to the spread of the Omicron variant; and

WHEREAS, there was an objection to the directive, resulting in the need for a vote by the Board;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby directs staff to postpone for four to six weeks the Data Center Opportunity Zone Overlay District community scheduled for January 20, 2022.

Votes:

Ayes: Boddye, Candland, Lawson, Vega

Nays: Angry, Bailey, Franklin, Wheeler

Absent from Vote: None

Absent from Meeting: None

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: LAWSON

**January 18, 2022
Regular Meeting
Res. No. 22-047**

SECOND: VEGA

**RE: DIRECT STAFF TO POSTPONE FOR FOUR TO SIX WEEKS THE PW DIGITAL
GATEWAY COMPREHENSIVE PLAN AMENDMENT COMMUNITY MEETING
SCHEDULED FOR JANUARY 27, 2022**

ACTION: FAILED

WHEREAS, the Planning Office is scheduled to host a community meeting to listen to the public provide comments on the PW Digital Gateway Comprehensive Plan Amendment; and

WHEREAS, Supervisor Lawson offered a directive requesting that staff postpone the January 20, 2022 meeting for four to six weeks due to the spread of the Omicron variant; and

WHEREAS, there was an objection to the directive, resulting in the need for a vote by the Board;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby directs staff to postpone for four to six weeks the PW Digital Gateway Comprehensive Plan Amendment community scheduled for January 27, 2022.

Votes:

Ayes: Boddye, Lawson, Vega

Nays: Angry, Bailey, Franklin, Wheeler

Absent from Vote: None

Absent from Meeting: None

Abstain from Vote: Candland

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: CANDLAND
SECOND: BODDYE
RE: CERTIFY CLOSED MEETING
ACTION: APPROVED

January 18, 2022
Regular Meeting
Res. No. 22-048

WHEREAS, the Prince William Board of County Supervisors has this day adjourned into Closed Meeting in accordance with a formal vote of the Board, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby certifies that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applies, and ii) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed or considered by the Board. No member dissents from the aforesaid certification.

- Adjourned into Closed Meeting at 5:11 P.M.
- Reported out from Closed Meeting at 6:26 P.M.

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

ATTEST: _____

Andrea P. Madden

Clerk to the Board

MOTION: BAILEY

**January 18, 2022
Regular Meeting
Ord. No. 22-02**

SECOND: LAWSON

**RE: SPECIAL USE PERMIT #SUP2021-00025, QUANTICO CENTRE POPEYES -
POTOMAC MAGISTERIAL DISTRICT**

ACTION: APPROVED

WHEREAS, this is a request for a special use permit to allow a drive-through facility and a sign modification for a new 3,000 square-foot freestanding Popeye's restaurant within the Quantico Centre shopping center; and

WHEREAS, the site is addressed as 16826 Dumfries Road; is identified on County maps as GPIN 8189-68-5008 (portion); and

WHEREAS, the site is designated REC, Regional Employment Center in the Comprehensive Plan; and

WHEREAS, the site is zoned B-1, General Business, without proffers. The property is within the Dumfries Road Highway Corridor Overlay District; and

WHEREAS, staff has reviewed the subject application and recommends approval, as stated in the staff report; and

WHEREAS, the Planning Commission, at its public hearing on November 17, 2021, recommended approval, as stated in Resolution Number (Res. No.) 21-108, on the Expedited Agenda; and

WHEREAS, a Prince William Board of County Supervisors' (Board) public hearing, duly advertised in a local newspaper for a period of two (2) weeks, was held on January 18, 2022, and interested citizens were heard; and

WHEREAS, the Board finds that public necessity, convenience, general welfare, and good zoning practice are served by the approval of the request;

NOW, THEREFORE, BE IT ORDAINED that the Prince William Board of County Supervisors hereby approves Special Use Permit #SUP2021-00025, Quantico Centre Popeyes, subject to the revised conditions dated November 18, 2021;

January 18, 2022
Regular Meeting
Ord. No. 22-02
Page Two

BE IT FURTHER ORDAINED that the Prince William Board of County Supervisors' approval and adoption of any conditions does not relieve the applicant, and / or subsequent owners, from compliance with the provisions of any applicable ordinances, regulations, or adopted standards.

ATTACHMENT: Conditions, Dated November 18, 2021

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Planning Director

Rejnaj of Dumfries, LLC
12150 Tech Road
Silver Spring, Maryland 20904

ATTEST: _____

Andrea P. Madden

Clerk to the Board

PROPOSED CONDITIONS

Applicant: Rejnaj of Dumfries, LLC

Special Use Permit: #SUP2021-00025

Prince William County GPIN: portion of 8189-68-5008 (the "Property")

Special Use Permit Area: +/-1.17 acres

Zoning: B-1, General Business

Magisterial District: Potomac

Date: November 18, 2021

The following conditions are intended to offset the impacts of the proposal and to render the application consistent with the applicable chapters of the Comprehensive Plan and the surrounding areas. If the conditions of this Special Use Permit or the Special Use Permit Plan (the "Plan") are in conflict with the Zoning Ordinance, and/or the Design and Construction Standards Manual (DCSM), the more restrictive standards shall apply, except as specifically allowed by this special use permit.

The applicant shall file a site plan within three (3) years of approval of this special use permit by the Board of County Supervisors and shall have up to five (5) years from the date of final site plan approval to commence the proposed use. Issuance of an occupancy permit constitutes commencement of the use.

1. Site Development - The Property shall be developed in substantial conformance with the special use permit plan entitled "Popeye's Louisiana Kitchen Special Use Permit," prepared by Bowman Consulting, last revised October 25, 2021 (hereinafter, the "SUP Plan") subject to minor modifications in connection with final site plan review or final engineering. The uses permitted with this SUP do not limit or restrict the by-right uses otherwise allowed on the Property.
2. Use Parameters
 - a. SUP Limitations: The use associated with this special use permit shall be limited to a restaurant with drive-thru facilities as shown on the SUP Plan. The uses permitted with this special use permit do not limit or restrict the by-right uses otherwise allowed on the Property.
 - b. Hours of Operation: Hours of operation may be twenty-four (24) hours a day, seven (7) days per week.
 - c. Outdoor Speaker System: The system to be used for ordering shall not be audible outside the limits of the Property.

3. Community Design

- a. Architecture - The design of the building shall substantially conform with the building elevations entitled "Illustrative Building Architecture," dated August 27, 2021 (hereinafter, the "Elevations"). The Elevations may be subject to minor modification approved by the County in connection with site plan review. Additional changes to the design and materials may be made provided that any such changes are approved by the Planning Office prior to the issuance of a building permit release letter. Such approval shall be based on a determination that the changes result in a building that is of equal or better quality than that shown on the Elevations. At least two weeks prior to requesting a building permit release letter from Development Services, the Applicant shall submit building elevations so that it can ensure compatibility of the building with the Elevations.
- b. Landscaping - Landscaping shall be provided in substantial conformance with the plan entitled "Site Context & Landscape Plan," prepared by Bowman Consulting, last revised October 25, 2021 (hereinafter, the "Landscape Plan"), subject to minor modifications in connection with final engineering. To the extent possible, any new plant units on the Property shall be indigenous and native, in accordance with the DCSM.
- c. The Applicant shall install the landscape buffers on the Property as shown on the SUP Plan in accordance with the following: 1) an uninterrupted 20-foot Highway Corridor Overlay District (HCOD) buffer along the frontage of Dumfries Road; and 2) an uninterrupted 30-foot buffer abutting the church property (GPIN 8189-67-8327). New utilities and associated utility easements within the buffers shall be limited to minimal perpendicular crossings only. The Applicant shall be permitted to make minor adjustments to the curb lines and existing concrete median as needed to facilitate continual and uninterrupted buffers as described herein.
- d. Refuse Storage Area - The refuse storage area shall be located in the area as shown on the SUP Plan and shall be screened with similar masonry materials as the restaurant building.

- e. Signage - The Applicant shall be permitted the sign modifications as depicted in the Sign Elevations entitled "Popeye's Restaurant with Drive-through Special Use Permit – Illustrative Sign Package" dated March 5, 2021 ("Sign Elevations"). In addition, the following shall apply to signage and advertisements onsite:
 - i. Banners, pennants, streamers, balloons, figures, and other attention getting devices not permitted by the Zoning Ordinance shall be strictly prohibited. This restriction is not intended to prohibit flags as permitted by the Zoning Ordinance or grand opening signage.
 - ii. Minor/Directional signage, as shown in the Sign Elevations, shall be provided as required or needed.
 - iii. Parking and signage for handicapped customers shall be provided in accordance with the DCSM and other current standards.
 - iv. Unless not required by the Zoning Ordinance, sign permits are required for all signs. Color, scaled renderings of all signage shall be submitted as part of the sign permit approval process.
4. Lighting - No spot lighting shall be permitted. All lighting shall be directed down and/or towards the restaurant building and shall not be directed towards the adjacent property lines.
5. Fire and Rescue - The Applicant shall make a monetary contribution of \$0.61 per square foot of the proposed building addition (\pm 3,000 square feet) for fire and rescue services to the Prince William Board of County Supervisors prior to and as a condition of building permit issuance.

6. Maintenance of the Property

- a. Maintenance - The Applicant shall maintain the Property and shall pick up trash, litter, and debris on a daily basis, or more frequently as needed.
- b. Graffiti Removal - The Applicant agrees to remove any graffiti from the Property. Graffiti shall be deemed any inscription of marking on walls, buildings, or structures not permitted by the sign regulations in Section 32-250.21. *et seq.* of the Zoning Ordinance. Any graffiti is to be reported to the Prince William County Police Department before removal.

7. Environment

- a. Grease Trap - An appropriately sized and designed grease trap shall be provided on-site and installed prior to the approval of the occupancy permit. The grease trap shall be properly maintained to prevent grease build-up in the force main or gravity sewer.
- b. Water Quality Monitoring/Stream Restoration - The Applicant shall contribute \$75.00 per acre (\pm 1.17 acres) at the time of final site plan approval for the County to conduct water quality monitoring, drainage improvement projects and/or stream restoration.

8. Transportation

- a. Access & Onsite Circulation: Access to the Property shall be as shown on the SUP Plan, including all drive-through lane improvements with striping and directional markings.
- b. The Applicant shall ensure that any vehicles associated with any use of the Property do not obstruct the travelways, drive aisles, fire lanes, adjoining road network, or encroach upon landscaped areas.

- c. Handicapped Parking and Signage - Parking and signage for handicapped customers shall be provided in accordance with the DCSM and other current standards.
 - d. Bike Rack - The Applicant shall provide one (1) bike rack on the Property. The final location shall be shown on the final site plan.
9. Connections to Public Water and Public Sewer - The Property shall connect to public water and public sewer.
10. Escalator - In the event the monetary contributions set forth in the development conditions are paid to the Prince William Board of County Supervisors within eighteen (18) months of the approval of this special use permit, as applied for by the Applicant, said contributions shall be in the amounts stated herein. Any monetary contributions set forth in the development conditions which are paid after eighteen (18) months following the approval of this special use permit shall be adjusted in accordance with the Urban Consumer Price Index ("CPI-U") published by the United States Department of Labor such that, at the time the contributions are paid, they shall be adjusted by the percentage change in the CPI-U from the date eighteen (18) months after the approval of this special use permit to the most recently available CPI-U to the date the contributions are paid, subject to a cap of six (6%) percent per year, non-compounded.

MOTION: BAILEY

**January 18, 2022
Regular Meeting
Ord. No. 22-03**

SECOND: LAWSON

**RE: SPECIAL USE PERMIT #SUP2021-00012, SIKH CENTER OF VIRGINIA -
COLES MAGISTERIAL DISTRICT**

ACTION: APPROVED

WHEREAS, this is a request for a special use permit to allow for a ±36,014 square foot religious institution which is an expansion of an existing 6,800 square foot religious facility and 29,214 square feet of new gross floor area; and the facility would include Sunday school services for up to 30 children, a rectory for up to three priests, and related facilities; and an electronic message board sign on ±11.03 acres; and

WHEREAS, the site is located at 8015 Buckhall Road, ±0.36 miles west of Prince William Parkway; and the subject site is identified on County maps as GPINs 7895-31-3540, 7895-31-5409, and 7895-31-2003; and

WHEREAS, the site is designated SRR, Semi-Rural Residential, in the Comprehensive Plan; and

WHEREAS, the site is zoned A-1, Agricultural; and

WHEREAS, staff has reviewed the subject application and recommends approval; and

WHEREAS, the Planning Commission, at its public hearing on November 17, 2021 recommended approval, as stated in Resolution Number (Res. No.) 21-116, on the Expedited Agenda; and

WHEREAS, a Prince William Board of County Supervisors' (Board) public hearing, duly advertised in a local newspaper for a period of two (2) weeks, was held on January 18, 2022, and interested citizens were heard; and

WHEREAS, the Board finds that public necessity, convenience, general welfare, and good zoning practice are served by the approval of the request;

NOW, THEREFORE, BE IT ORDAINED that the Prince William Board of County Supervisors hereby approves Special Use Permit #SUP2021-00012, Sikh Center of Virginia, subject to the conditions dated November 8, 2021;

BE IT FURTHER ORDAINED that the Prince William Board of County Supervisors' approval and adoption of any proffered conditions does not relieve the applicant, and / or subsequent owners, from compliance with the provisions of any applicable ordinances, regulations, or adopted standards.

January 18, 2022
Regular Meeting
Ord. No. 22-03
Page Two

ATTACHMENT: Conditions, Dated November 8, 2021

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

For Information:

Planning Director

Trustees of Sikh Center
8015 Buckhall Road
Manassas, Virginia 20111

ATTEST: _____

Andrea P. Madden

Clerk to the Board

SPECIAL USE PERMIT CONDITIONS

Special Use Permit #SUP2021-00012, Sikh Center of Virginia

Owner/Applicant: Trustees of the Sikh Center of Virginia

GPINs: 7895-31-3540, 7895-31-5409 and 7895-31-2003

Address: 8105 Buckhall Road

Special Use Permit Area: ±11.03 acres (the "Property")

Zoning: A-1, Agricultural

Planned Land Use: SRR, Semi-Rural Residential

Magisterial District: Coles

Date: November 8, 2021

The following conditions are intended to offset some of the impacts of the proposal and would render the application consistent with the applicable chapters of the Comprehensive Plan. If the conditions of this special use permit or the special use permit plan are in conflict with the Zoning Ordinance or the Design and Construction Standards Manual (DCSM), the more restrictive shall apply unless otherwise specified herein by this special use permit.

The Applicant shall file a site plan within two (2) years of approval of this special use permit and shall have up to five (5) years from the date of final site plan approval to commence the proposed use. Until that time, Nonconforming Use #NCU2020-00032 will require recertification to continue regulating the use of the Property. The building, with associated uses and parking areas, may be constructed in four (4) phases, or more if needed.

1. Site Development: The Property shall be developed in substantial conformance with the special use permit plan entitled "Sikh Center of Virginia" prepared by AMA Engineers, LLC, dated June 23, 2021, consisting of Sheets 1 through 8. Minor modifications in connection with final site plan review or final engineering may be permitted, subject to County approval. All lots shall be consolidated as part of final site plan approval.
2. Use Parameters:
 - a. Permitted Uses: The use approved with this special use permit (SUP) shall be limited to a religious institution and related facilities; including Sunday school for a maximum of 30 children, during Sunday church service; a rectory for up to three priests.
 - b. Maximum Building Area: As permitted with the SUP, at full buildout, the building shall not exceed a total gross floor area of ±36,014 square feet.
 - c. Phasing: The building and associated uses may be constructed in three (3) phases, or more if needed, as determined by the Applicant. The first site plan approval of all SUP improvements of Phase I shall vest the applicant's rights to thereafter construct the remaining phases.
 - i. Phase I: Renovate and expand the existing structure of up to a 10,000 square-foot religious institution building with associated uses, rectory, and parking, and within five (5) years from date of final site plan approval.

- ii. Phase II: Future expansion area of up to 8,000 square feet, for, dining, restrooms, multipurpose rooms, a second story Mezzanine and other supporting functions.
- iii. Phase III: Future expansion area of up to the remaining square footage available as stated in 2b, for a lobby, a main hall, multipurpose rooms, and exterior arcade.
- d. Temporary Modular/Manufactured Unit (Trailer for Sunday School): shall be permitted to temporarily house Sunday school classes between phase I and Phase II.
 - i. The applicant may utilize one (1) temporary modular/manufactured unit, limited to 12 feet by 60 feet in size, in connection with the religious institution use. The modular/manufactured unit shall used for Sunday school services. The use of the modular/manufactured unit shall require site plan approval and shall expire within thirty (30) days of inspection of all SUP and site plan improvements of Phase II or after a period of five years and may be renewed for one additional five-year period with approval of the Planning Director.
- e. Outdoor Speakers: Outdoor speakers, if provided, shall not be audible beyond the limits of the Property.
- f. Parking Limitation: All vehicle parking for any use of the Property shall be provided onsite and occur within the designated parking spaces on the Property. No vehicles associated with any use of the Property shall be parked along Buckhall Road or any other neighboring streets.
- g. Outdoor Large-Scale Event / Special Activities Requires TAPS:
 - i. Through this SUP, the Applicant shall be allowed to conduct up to four (4) large-scale special events or special activities per year, meaning events or activities that are in addition to activities typically associated with normal operations of religious institutions, including but not limited to services, weddings, funerals and church-member events (e.g., luncheons, dinners, or group activities). Examples of large-scale special events that are subject to this 4 per-year limitation may include community festivals, community fundraisers, and large-scale third-party events. The extent of the scale, size, timing, and duration for each event/activity shall be limited by the ability for the Applicant to manage attendees, parking, control noise, and mitigate traffic. The Applicant shall be responsible for obtaining all required permits/agreements from the County and other entities, including Temporary Activity Permit (TAP) for these events.
 - ii. The Applicant shall provide off-duty County Police Officer(s) for traffic control during large-scale special events, as determined by the Police and as part of the approval of any TAP. It shall be the Applicant's responsibility to request traffic control services in advance of any large event not within normal

operations of the religious institution, as specified by paragraph 2f(i), herein above.

3. Community Design:

- a. Building Design & Theme: The elevations, phasing, and sign design shall be in substantial conformance with the "S.U.P. Master Plan" prepared by The Liemann Firm, Architects, last revised August 3, 2021, excluding the dimensions of the pylon sign. The size and shape of the pylon sign shall be in strict conformance with the Prince William County Zoning Ordinance.

Additional changes to the building design and materials may be made provided, such that any changes are approved by the Planning Director. Such approval shall be based on a determination that the changes result in a building that is of equal or better quality than that shown on the Elevations. Prior to requesting a building permit release letter from Development Services, the Applicant shall submit building elevations to development services so that it may ensure compatibility of the building with the Elevations.

- b. Building Height: The overall height of the building shall not exceed 40 feet

The Nishan Shaib (freestanding vertical structure) shall be limited to 40 feet.

- c. Overhead Utility Line Mitigation: Unless waived at final site plan review by the Department of Development Services, through the SUP, the Applicant shall relocate and place the overhead power lines underground along the frontage of the Property.

- d. Landscaping:

- i. Perimeter Buffers: As depicted on the Landscaping Plan prepared by AMA Engineers, LLC, and dated June 23, 2021, a 30-foot landscape buffer along the eastern, western, and southern perimeters of the property shall be installed and remain undisturbed.

As depicted on the Landscaping Plan, a 10-foot landscape are along the northern boundary of the property shall be installed and remain undisturbed. Areas along the eastern property line shared with Bethel Evangelical Lutheran Cemetery shall be 9 feet.

All landscaping areas shall adhere to all current DCSM planting requirements and shall be maintained by the Applicant.

- ii. All plant selections shall be indigenous to the County and shall be reviewed in coordination with the County Arborist prior to final site plan approval.

- iii. Protection of Landscape Areas: To protect all perimeter landscape buffers and planting areas, and to prevent encroachment from drive aisles and parking landscape areas/islands, the Applicant shall provide a protective barrier (i.e., curbing, wheel blocks/stops, stone/masonry edging, fencing, or similar barrier) to prevent motor vehicles from entering the proposed landscape features.
- e. Refuse Storage Area: The refuse storage/dumpster enclosure area shall be located in the area shown on the SUP Plan and shall utilize a compatible design theme and similar materials as the building. Such dumpster area shall be completely screened with an opaque enclosure with a gate that prohibits viewing this area from the surrounding parking areas and public right-of-way and shall remain closed when not in use.
- f. Signage: All signage shall be in conformance with the Zoning Ordinance.
 - i. Sign Permit: Unless not required by the Zoning Ordinance, sign permits are required for all signs. Color, scaled renderings of all signage shall be submitted as part of the sign permit approval process.
 - ii. Electronic Message Board Freestanding Monument ("pylon") Sign Feature Exhibit: The Applicant shall install the electronic message board freestanding monument sign feature in substantial conformance to the "S.U.P. Master Plan" prepared by The Liemann Firm, Architects, last revised August 3, 2021, excluding the dimension shown. Such freestanding sign shall be designed as a 10-foot tall monument sign structure. The size and shape of the sign shall be in strict conformance with the Prince William County Zoning Ordinance. Low-growth landscaping at the sign base and supplemental planting areas shall be provide as shown on "S.U.P. Master Plan" sheet 1. The final design shall be reviewed/approved in coordination with the County Arborist prior to final sign permit approval.
 - iii. The electronic message board sign shall meet the following standards:
 - a) Electronic message board display shall only be permitted as part of a freestanding sign.
 - b) Any message display shall contain static messages only, changed only through subtle transitions that do not have the appearance of moving, scrolling, or travelling text or images.
 - c) Each message shall be displayed for a minimum of five (5) seconds between transitions.
 - d) The electronic message board sign shall contain a default mechanism that shall cause the sign to revert immediately to a black screen if the sign malfunctions.
 - e) The background of the sign face of the electronic display shall not be white, off-white, or yellow.
 - f) The electronic display shall include a photo cell to control brightness and shall automatically dim at sunset.

- g. Parking Lot Lighting:

 - i. All outdoor lighting fixtures shall be designed to direct light downward/inward and to not produce glare onto adjacent properties. All parking lot light fixtures and building light fixtures shall be full cut-off fixtures, and the lighting design shall be shown on the final approved site plan.
 - ii. Freestanding parking lot light poles shall have a maximum height of twenty (20) feet. All pole heights and locations shall be noted on the final approved site plan.
 - iii. To reduce the impacts of additional light pollution and potential for light spillover onto adjacent properties, outdoor light fixtures shall be designed as “energy-saving” or “smart lights”, with automatic and/or timed shut-off.

- 4. Environment / Water Quality:

 - a. Water Quality Monetary Contribution: The Applicant shall contribute \$75 per acre (± 11.03 acres) to the Board of County Supervisors prior to and as a condition of final site plan approval for the County to conduct water quality monitoring, stream restoration, and/or drainage improvements.
 - b. Defined Limits of Disturbance: The Applicant shall substantially conform to the “Approximate Limits of Disturbance”, as shown on the SUP Plan, to control the extent of onsite disturbance and preserve existing intact vegetated areas.
 - c. Stormwater Management: As shown on the SUP Plan, stormwater management shall be provided through Stormwater Management (SWM) / Best Management Practice (BMP) onsite detention and treatment, or other options, as approved during final site plan review. Exact locations of such SWM/BMP facilities shall be determined during final site plan review. All stormwater management practices shall adhere to all State and County laws, ordinances, requirements, policies, and regulations.
 - d. Tree Preservation Plan: The Applicant shall provide a Tree Preservation Plan at the final site plan review stage to determine suitable trees for preservation along the perimeter of the Property. Such Plan shall be provided in accordance with Section III of the Plant Selection Guide, entitled “Tree Preservation Plan Requirements”, as found in an Appendix to Section 800 of the DCSM.

- 5. Fire & Rescue: The Applicant shall make a monetary contribution of \$0.61 per square foot of any building area to be constructed on the Property for fire and rescue services to the Board of County Supervisors prior to and as a condition of issuance of the final site plan approval.

- 6. Security & Maintenance of Property:

- a. Graffiti Removal: Graffiti on the site shall be removed promptly by the Applicant. Graffiti shall be deemed any inscription or marking on walls, buildings or structures not permitted by sign regulations in Sec. 32-250.21 *et. seq.* of the Zoning Ordinance. Any graffiti is to be reported to the Prince William County Police Department before removal.
 - b. Site Maintenance: The Applicant shall remove litter, trash and debris from the site on a daily basis, or more often as needed.
7. Water: The Property shall be connected to public water. The Applicant shall bear all costs associated with providing all onsite and offsite facilities/improvements to make such connection, as needed for the proposed uses.
8. Septic: The Property shall operate an onsite septic system. The Applicant shall bear all costs associated with providing all onsite and offsite facilities/improvements to make such connection, as needed for the proposed uses.
9. Monetary Escalator: In the event the monetary contributions set forth in the development conditions are paid to the Prince William Board of County Supervisors within eighteen (18) months of the approval of this special use permit, as applied for by the Applicant, said contributions shall be in the amounts stated herein. Any monetary contributions set forth in the development conditions which are paid after eighteen (18) months following the approval of this special use permit shall be adjusted in accordance with the Urban Consumer Price Index (CPI-U) published by the United States Department of Labor, such that at the time the contributions are paid they shall be adjusted by the percentage change in the CPI-U from the date eighteen (18) months after the approval of this special use permit to the most recently available CPI-U to the date the contributions are paid, subject to a cap of six (6%) percent per year, non-compounded.

MOTION: BAILEY
SECOND: BODDYE
RE: ADJOURN MEETING
ACTION: APPROVED

January 18, 2022
Regular Meeting
Res. No. 22-049

WHEREAS, the Prince William Board of County Supervisors has completed all items on the agenda for January 18, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Board of County Supervisors hereby adjourns the meeting of January 18, 2022 at 8:00 P.M.

Votes:

Ayes: Angry, Bailey, Boddye, Candland, Franklin, Lawson, Vega, Wheeler

Nays: None

Absent from Vote: None

Absent from Meeting: None

ATTEST: _____

Andrea P. Madden

Clerk to the Board