



PRINCE WILLIAM COUNTY  
Department of Development Services – Building Development Division

FRAMING AND ROUGH-IN PERMIT APPLICATION  
(for Commercial Alteration & Repair and Tenant Layout)

Version 2025-07-01

The building plans for BLD20\_\_\_\_ - \_\_\_\_\_ have been submitted for review and accepted by Quality Control. Attached is the building owner's approval to start construction in a Shell Building with only approved Shell Building final inspections. This is to request the issuance of the following partial permits:

- ☐ Drop Ceiling (grid only)
- ☐ Electrical (no service connection)
- ☐ Fire Alarm System
- ☐ Fire Suppression System (no service connection)
- ☐ Framing (nonstructural studs with drywall on one side of the wall only)
- ☐ Gas (no connection or LP tank)
- ☐ Mechanical (no natural/propane gas connection; no new structural loading)
- ☐ Plumbing (no utility connection)

*Staff Use Only*

Permit # FNR20\_\_\_\_ - \_\_\_\_\_

Date Issued: \_\_\_\_\_

Issued by: \_\_\_\_\_

Receipt # \_\_\_\_\_

In accordance with [Policy: Framing and Rough-In Permit](#), I understand no inspections will be conducted until the final plans are approved and permits are issued. **During the framing process no work shall be concealed.** Any work concealed prior to an inspection approval will have to be exposed. All contractor licensure information shall be presented prior to the issuance of the Framing and Rough-in Permit for the General Contractor and all trades involved in the proposed work.

Per the VUSBC regarding Phased Approval. The Building Official is authorized to issue a permit for the construction of interior framing of non-load bearing walls and rough-in of electrical, plumbing, and mechanical of a building or structure before the construction documents for the whole building or structure have been approved, provided that adequate information and statements have been filed complying with pertinent requirements of this code. The holder of such permits shall proceed at the holder's own risk with the building operation and without assurance that a permit for the entire structure will be granted.

You are hereby authorized to proceed with the intended interior framing of all non-load bearing walls and the rough-in of all electrical, plumbing, and mechanical work, as indicated above, with the understanding that you are proceeding at your own risk and without the approval of the entire structure. **Any revisions/changes to the approved plans shall be incorporated in the structure prior to any inspections being performed.** Any deficiencies discovered during the inspection process shall be corrected according to the approved plans and specifications.

Applicant Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ By checking this box, I agree to electronically signing this form.

Please see [www.pwcva.gov/BDDFeeSchedule](http://www.pwcva.gov/BDDFeeSchedule) for Framing and Rough-In Permit fee amount.