



PRINCE WILLIAM COUNTY  
Department of Development Services – Building Development Division

HOME IMPROVEMENT CONTRACTOR LICENSE  
APPLICATION

Version 2016-02-08

<i>Staff Use Only</i> HLIC _____ - _____
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Applicant's Name: \_\_\_\_\_

Applicant's Email Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone #: \_\_\_\_\_

As required by Sec 5-54(b) of the Limited Residential Contractor License Ordinance, non-residents of Virginia must designate, by name and address, a person who is a resident of the Commonwealth of Virginia, to be a statutory agent and, who by **SIGNED AND NOTARIZED STATEMENT**, agrees to accept services of process, notices, summonses, or other legal notices.

Agent's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

*Staff Use Only*

New Application Fee: \_\_\_\_\_

Renewal Application Fee: \_\_\_\_\_

Bond Number: \_\_\_\_\_

Bond Expiration Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Lic. Expiration Date: \_\_\_\_\_

Date: \_\_\_\_\_