



# Masterfile Plan Application

Version 2022-01-20

*Staff Use Only*  
MST20 \_\_\_\_\_ - \_\_\_\_\_

## Builder & Contact Information

Builder Name: \_\_\_\_\_ Model Name: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_

Builder Address: \_\_\_\_\_

Builder Phone Number: \_\_\_\_\_ Builder Email: \_\_\_\_\_

Permit Service: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Contact Email: \_\_\_\_\_

## Model Information

Model Name: \_\_\_\_\_ Number of Stories: \_\_\_\_\_

Town house:  Yes  No Maximum Number of Bedrooms: \_\_\_\_\_

Single family:  Yes  No Maximum Number of Full Baths: \_\_\_\_\_

Attached Garage:  Yes  No Maximum Number of Half Baths: \_\_\_\_\_

Detached Garage:  Yes  No Habitable Attic:  Yes  No

Basement:  Yes  No Basement Optional:  Yes  No

Masonry Chimney:  Yes  No Pre-Fab Chimney:  Yes  No

Wet Bar option:  Yes  No Secondary Food Prep:  Yes  No

Deck/Porch (except front porches):  Yes  No

**Total Area (Finished and Unfinished) of Base House:** \_\_\_\_\_

**Model Options** Include all area associated with each option. Per the [Masterfile Plan Policy](#), detached accessory structures are excluded and require a separate plan set with a separate permit. List habitable attics under 2<sup>nd</sup> floor.



## Masterfile Plan Model Options

FOR USE ONLY WITH MASTERFILE PLAN APPLICATION

Model Options	Total Area (finished and unfinished)		
	Basement	1 <sup>st</sup> floor	2 <sup>nd</sup> floor