



COUNTY OF PRINCE WILLIAM

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**DEPARTMENT OF
DEVELOPMENT
SERVICES**
Division of
Building Development

Wade A. Hugh
Director

PLAN / PERMIT EXTENSION REQUEST

Version 2019-12-03

Requests for an extension shall be submitted in writing by the plan applicant / permit holder and include the plan / permit number(s), current level of completion, reason for the request, as well as the estimated completion date. All factors will be considered during the review process, such as history, type of project, and code enforcement activities related to the project. In some cases, renewal fees and new permit application may be required.

Permit Number(s): _____ Permit Address: _____

Current level of completion (include all approved inspections):

Justification for the request:

Estimated completion date: _____

Plan Applicant / Permit Holder Name: _____

Signature: _____ Date: _____

Email: _____ Phone: _____

An approved extension does not waive the requirements of Virginia Construction Code §108.8 Time limitation of application or §110.6 Abandonment of work.

FOR OFFICE USE ONLY

Date Received: _____ Received by: _____ Reviewed by: _____

Approved/Denied: _____

Comments: _____
