



PRINCE WILLIAM COUNTY
Department of Development Services – Building Development Division

SHELL BUILDING REQUEST FORM
for the Commercial Partial Permitting Process

Version 2021-07-29

Staff Use Only
BLD20 -

Project Name

Building Owner/Contact Person Phone Number

Building Address

Table with 2 columns: Code Year Building is designed under: VUSBC, Building Height:; Construction Type per IBC:; Building Square Foot Area:; Group(s) per IBC:; Does the building have a fire suppression system?; Is the building fire suppression system supervised / monitored per Chapter 9?

This Request is to be completed and signed by the Owner/Owner's Agent who will prepare and compile the plans. Submit the Request to the Building Official. Please address any questions to the Building Plans Review staff at 703-792-6930 or BDD@pwcgov.org.

Approval of partial construction documents. The Building Official may issue a permit for the construction of foundations or any other part of a structure before the construction documents for the entire structure have been submitted provided adequate information and detailed statements have been filed indicating compliance with the pertinent requirements of the VUSBC.

Describe the Scope of Work: White Box or a Cold Dark Shell (as defined in the Shell Policy).

Blank lines for describing the scope of work.

Describe the Project Schedule: The schedule must identify the proposed sequence of design, permitting and construction for the Shell Building and the tenant spaces.

Blank lines for describing the project schedule.

Acknowledgement of Requirements: I have read the Policy & Procedure for Commercial Partial Permitting Process for Shell Buildings and understand and agree to all of the requirements.

Owner/Owner's Agent Signature Date

By checking this box, I agree to electronically signing this form.

Staff Use Only
Approved by Signature Date