



PRINCE WILLIAM COUNTY
Department of Development Services – Building Development Division
LIMITED SERVICE AND REPAIR PERMIT APPLICATION (RESIDENTIAL)
Version 2020_0715

Master Permit # S/A

Zoning # _____

Project Name _____

Staff Use Only			
Approved By: _____		Permit # LTD	
Date Approved: _____		IVR 6 Digit PIN # _____	
Use Group: _____	Type Const: _____	Date Issued: _____	Issued By: _____
VCC-IBC ____	VRC-IEBC ____	VCC-IRC ____	Code Year: _____ Work Code: _____

LOCATION OF PROPERTY

Subdivision _____ Section _____ Block _____ Landbay _____ Phase _____ Lot _____

Property Address _____

Name of Property Owner _____ Phone # _____

APPLICANT: CHECK BOX TO IDENTIFY PERMIT HOLDER

**** All Contacts must have a Registered [ePortal](#) account to be added to the Permit****

☐ Owner/Lessee _____ Email Address _____

☐ Contractor _____ Address _____

Phone # _____ Email Address _____

State Registration # _____ Class _____ Prince William County License # _____

Master Name _____ Cert # _____ Home Improvement Contractor's License # _____

TYPE OF IMPROVEMENT: ☐ NEW INSTALLATION ☐ REPLACEMENT

VALUE OF WORK OR CONTRACT COST: \$ _____

*** A PERMIT IS NOT REQUIRED FOR REPLACEMENT OF THESE ITEMS IF THE CAPACITY AND LOCATION ARE THE SAME. A PERMIT WILL BE REQUIRED IF THE REPLACEMENT CAUSES CHANGES TO THE ELECTRICAL, GAS, MECHANICAL OR PLUMBING SYSTEMS.**

AC/HEAT PUMP* _____	HUMIDIFIER* _____	SMOKE DETECTOR* _____
ATTIC FAN/WHOLE HOUSE FAN* _____	ICE MAKER* _____	SUMP PUMP* _____
CEILING FAN* _____	INTERIOR RE-PIPE _____	TRASH COMPACTOR* _____
DISHWASHER* _____	LAWN IRRIGATION (BACKFLOW DEVICE) _____	VENT DAMPER _____
ELECTROSTATIC AIR FILTER* _____	15-20 AMP CIRCUIT WITH ONE RECEPTACLE/FIXTURE _____	WATER HEATER - ELECTRIC* _____
EXHAUST FAN* _____	PIPING FOR GAS LOGS (12 JOINTS OR LESS) _____	WATER HEATER - GAS _____
EXTERIOR STAIRWAY LIGHTING _____	POST LIGHT - ELECTRIC* _____	WATER HEATER - OIL _____
FURNACE - ELECTRIC* _____	POST LIGHT - GAS _____	WATER SERVICE (REPLACEMENT ONLY) _____
FURNACE - GAS _____	PREFAB FIREPLACE (VENTLESS OR INSERT ONLY) _____	WATER TREATMENT EQUIPMENT* _____
FURNACE - OIL _____	PROPANE TANK (100 LBS OR LESS) _____	WELL PUMP (REPLACEMENT ONLY) _____
GARBAGE DISPOSAL* _____	RANGE OVEN - ELECTRIC* _____	OTHER _____
GAS DRYER _____	RANGE OVEN - GAS _____	
GAS GRILL _____	SEWER LINE (VA AMER. WATER - REPL. ONLY) _____	
GAS LOGS _____		

I HEREBY CERTIFY THAT I HAVE THE AUTHORITY TO MAKE THE FOREGOING APPLICATION, THAT THE INFORMATION GIVEN IS CORRECT, AND THAT ALL CONSTRUCTION WILL COMPLY WITH THE VIRGINIA UNIFORM STATEWIDE BUILDING CODE AND APPLICABLE ORDINANCES. THE PERMIT HOLDER IS THE RESPONSIBLE PARTY FOR COMPLIANCE WITH THE VUSBC AND OTHER ORDINANCES.

PRINT NAME _____

☐ OWNER ☐ CONTRACTOR ☐ AUTHORIZED AGENT

TELEPHONE NUMBER _____

DATE _____

SIGNATURE _____

☐ By checking this box, I agree to electronically signing this form.

Staff Use Only	
Filing Fee Paid \$	Rcpt. #
Permit Fee \$	
Resubmission Fee \$	
Remaining Fee Due \$	Rcpt. #

NOTICE: PERMITS MUST BE OBTAINED PRIOR TO COMMENCING WORK EXCEPT FOR EMERGENCY REPAIR/REPLACEMENT. WHEN REPLACING EQUIPMENT (AC, HEAT PUMP, WATER HEATER, FURNACE), THE OLD LABEL FROM THE REPLACED EQUIPMENT MUST BE ON SITE FOR COMPARISON, EXCEPT WHEN CERTIFICATION OPTION IS USED. THE INITIAL INSTALLATION OF WHOLE-HOUSE GAS PIPING AND GAS-FIRED APPLIANCES MUST BE MADE ON A GAS APPLICATION, EXCEPT FOR GAS LOGS AND PIPING.